

Minutes of the Ordinary Meeting of Caia Park Community Council held on 8<sup>th</sup> October 2009 at  
Cartrefle, Cefn Road, Wrexham

Cllr P M Williams (**Chair**)

Cllr M. Allum (**Vice Chair**)

\*Cllr A K Gregory

\*Cllr B Halley

\*Cllr J Howell

Cllr N Hughes

\*Cllr J M Humberstone

\*Cllr M A Humphreys

\*Cllr M King

Cllr C Lloyd

Cllr D G Mitchell

Cllr C Powell

Cllr R Prince

Cllr B R Pritchard

\*Cllr T Thomas

\*Absent

**84. APOLOGIES**

Apologies for absence were received from Cllrs. A. K. Gregory, B. Halley, G. Howell, M. King, and T. Thomas.

**85. POLICE MATTERS**

As there were no representatives of the Police present, this item was not considered.

**86. CHAIR & MEMBERS REPORTS**

Cllr. B. Halley      Attended Smithfield Tenants & Residents Meeting. Cllr C Lloyd reported in Cllr Halley's absence, that concern had been expressed over the lease arrangements for St Peter's Hall. The Clerk advised that this would need to be considered by the Community Council at the appropriate time.

Cllr. M. Allum      Attended the Community Council Forum and conveyed concerns expressed at that meeting over the report prepared by the Councillor Commission Expert Panel Wales – Are we being served? It was agreed that this would be placed on the agenda for the next meeting.

Cllr. D. Mitchell      Attended the Annual Gardening Competition presentation evening. It was reported that there had been 83 entries (an increase over the previous year). It was agreed to send a congratulatory letter to the overall winners.

**87. CONFIRMATION OF MINUTES**

**Resolved:**

*That the minutes of the meeting held on 10<sup>th</sup> September be received and adopted as a correct record.* Matters arising:

**88. YOUTH SHELTER – PRINCE CHARLES ROAD (PM35, 55 & 73)**

It was noted that whilst repair work to the shelter had started, there still seemed a considerable amount of repairs to be carried out. It was agreed to obtain a progress report for the next meeting.

**89. SIGNAGE CAIA PARK (PM25, 36, 56 & 74)**

The Clerk reported that the written estimates had been received and were considerably more than the verbal estimates quoted at the last meeting. This is being checked by Wrexham CBC. It was **Resolved:** *to reaffirm support to purchase the signs on the basis that the estimates are more in line with the verbal quotation received.*

**90. FOOTWAY LIGHTING SCHEMES 2009/10 (PM61 & 75)**

The Clerk reported that instructions had been given to proceed with the schemes as outlined at the September meeting although a decision regarding the light at Smithfield Road garage site was deferred pending consultation with the immediate residential properties on Benjamin Road. Residents had been contacted and to date no comments received. It was **resolved:** *to proceed with the scheme provided that no adverse comments were received. In the event of comments being received, these would be reported to the next meeting for consideration.*

The Clerk further reported that to resite the light adjacent to 134 Tanydre would cost in the region of £1,300 and may impair the quality of light as it would be located further from the footpath. It was agreed to ask if a light could be attached to the gable wall of an adjacent property before a decision is taken. It was further reported that the light adjacent to 35 Cefndre was to be attended to within a few days.

The Clerk reported that the trees alongside the Sports centre were scheduled to be trimmed along with footpath improvement works in the same area within the next week.

Arising from the observations of Members, the following were noted:

It was suggested that trees were impairing light in the vicinity of 125 Cefndre at Gernant.

The hedge adjacent to 74 Gwenfro had still not been cut.

Rubbish was collecting in the river alongside the river footbridge at Gwenfro.

It was agreed that these would be reported.

**91. CORRESPONDENCE**

The following items of correspondence were received and noted:

(i) **Age Concern – letter re Digital Switchover Help Scheme.**

(ii) **Wrexham Fair-trade Town and County Coalition.**

(iii) **Letters of thanks from Caia Park Environmental Group (Environmental Awareness Day) and North Wales Police (use of facilities in connection with Tidy Wales initiative).**

(iv) **Caia Park Communities First Ltd – letter requesting support with maintenance and upkeep of proposed outdoor gym.**

Members were advised that Communities First Ltd had submitted a bid to WREN for capital funding associated with a proposed outdoor gym. The letter reported that Wrexham CBC had withdrawn their direct support for the project and Communities First Ltd was enquiring if the Community Council would assist with the maintenance and upkeep costs. Concern was expressed by Members as this would have both ongoing financial and liability implications for the Council. Following discussion, it was **resolved:** *not to financially support the ongoing maintenance and upkeep of the outdoor gym project.*

**92. CONSULTATION DOCUMENTS / REPORTS**

The following reports were received and noted:

- (i) Wrexham Local health Board – Annual Report 2008-09
- (ii) AVOW Newsletters

**93. PLANNING APPLICATIONS**

Members considered the following applications for planning permission submitted for their observations by Wrexham CBC:

*Resolved: that no objection be raised on the following applications:*

**P2009/0792 – Autokit Tyre Service. Hightown Road, Wrexham**

First floor extensions and alterations.

**P2009/0800 – Building to rear of 41 St Georges Crescent, Wrexham**

Change of use of existing warehouse and workshop to small micro brewery (use class B2)

**P2009/0804 – Land opposite 24-28 Wynnstay Avenue, Wrexham.**

Provision of on street parking lay bys.

*Resolved: that an objection be raised (in part) to the following applications:*

**P2009/0782 – Mazda House, Market Street, Wrexham.**

Use of part of first floor as taxi administration office.

**Reason:** No objection to taxi administration office but would not wish to see it used as an operational office with waiting facilities and taxis parked on street. Object to the size of the sign which seems excessive for an administration only office and may encourage the public to assume it is a pick up/drop off point.

*Resolved: that an objection be raised to the following applications:*

**P2009/0810 – Land between 81-83 Benjamin Road, Wrexham**

Outline application for the erection of 1 no. detached dwelling.

**Reason:** On the grounds of highway safety as the proposed access is located on a corner. A considerable amount of existing on street parking and mixed uses on Benjamin Road gives cause for concern.

**94. DRAFT HEALTH AND SAFETY POLICY**

Members considered a draft health and safety policy for staff in relation to their working environment and practices. The policy was aimed at identifying risks and taking appropriate action or introducing procedures to minimise the impact of such risks. Following consideration, it was **resolved:** to adopt the policy as circulated.

**95. REVIEW OF FINANCIAL REGULATIONS AND STANDING ORDERS**

The Clerk presented a report on the need to review both Financial Regulations and Standing Orders on an annual basis. It was felt that the emerging good practice on audit requirements was a matter of operational practice only and could be introduced without the need to modify Financial Regulations or Standing Orders.

It was **resolved:** to accept the existing Financial Regulations and Standing Orders without modification for a further period of twelve months.

**96. FENCING AROUND MULTI USE GAMES AREA – PRINCE CHARLES ROAD**  
Members were reminded that an amount had been included in the 2009/2010 budget for the completion of fencing around the MUGA situate off Prince Charles Road. At present only the two goal ends are fenced. Quotations had been sought last year for this work. It was **resolved:** *to proceed with the work subject to obtaining up to date estimates.*

**97. TRAFFIC SPEEDS – SMITHFIELD ROAD AND SURROUNDING STREETS**  
Members felt that as Smithfield Road has traffic calming along its length from Queensway to Hightown Road, it should qualify for inclusion within the 20mph zone which is operational elsewhere within Caia. The Clerk relayed information previously supplied by the Highways Department in relation to qualifying criteria, the need for a 20mph zone to be self policing (traffic calming installed) and the difficulty because of the amount of side roads leading from Smithfield Road. Members felt that there was some inconsistency with these policies as areas off Fenwick Drive, for example were not signed or traffic calmed in the same way although were included within the 20mph zone. It was **resolved:** *to contact Wrexham CBC Highways department for further clarification.*

**98. APPLICATIONS FOR FINANCIAL ASSISTANCE**

It was **resolved:**

*That the Council, in accordance with its powers under S137 and 139 of the Local government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:*

- (i) St Mark Church  
(In view of the community use of the building) - £250
  
- (ii) The Venture of behalf of the community bonfire -£1,700  
(Cllr P Williams declared an interest in this application as a member of the The Venture Management Committee and withdrew from the meeting whilst this application was considered. Cllr. R Prince declared an interest in this application in view of a relative working at The Venture and withdrew from the meeting whilst this application was considered)

It was further **resolved:** *that this was being considered as a community event for which financial support from other agencies had been withdrawn and was being considered given the short timescale before the event would take place. It was not to be expected that this would be funded on an annual basis and funding for future years should be sourced in good time. The organisers should ensure that appropriate acknowledgement of the Community Council's support is given and that a full income and expenditure account is submitted following the event.*

It was further **resolved that:**

- (i) *No grant be made to Gwalia Promotions for concert sponsorship ( in aid of Nightingale House). Members felt that a direct donation to Nightingale House was more appropriate.*
- (ii) *To seek further information on the application submitted by the Red Dragon Football Club.*

**99. FINANCIAL STATEMENT**

The Clerk submitted the provisional financial statements for period ending 30<sup>th</sup> September. **Resolved:** *That the financial statement be received and adopted.*

**100. ACCOUNTS FOR PAYMENT**

**Resolved:** *That the following accounts for October 2009 be approved:*

			£ . p	Authority
D.D	British Gas (elect)	Cartrefle	* 476.96	
		St Peter's Hall	* <u>100.70</u>	577.66
D.D.	Pace Telecom	General Admin	* 58.32	
		CAS	* <u>138.76</u>	197.08
5496	Petty Cash	General Admin		50.00
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D.D.	Investec	General Admin	*	70.50
D.D.	Dee Valley Water	St Peter's Hall		13.09
D.D.	Wrexham CBC	Cartrefle		721.00
D.D.	Wrexham CBC	St Peter's Hall		117.00
5501	LASA	CAS		24.00
5502	WNW	Cartrefle	* 2.70	
		St Peter's Hall	* <u>2.71</u>	5.41
5503	British Gas	St Peter's Hall	*	211.85
5504	Graphic Office Systems	General Admin	*	12.49
5505	John R Boyle (Wrexham)	St Peter's Hall	*	144.90
5506	Hallam Heating	Cartrefle	*	259.92
5507	Colour Supplies	St Peter's Hall	*	36.32
5511	CHC	General Admin (post)	114.42	
		Cartrefle	<u>38.93</u>	153.35
D.D.	Dee Valley Water	Cartrefle		14.66
D.D.	Plus net	General Admin	*	31.04
D.D.	Natwest Business Card	General Admin	*	31.04
	P. Emery (Sal Sep)	CAS		
	G. Evans (Travel Sep)	CAS		
	P. Donellan (Travel Sep)	CAS		
	K. Walker (Sal adj/travel Sep)	CAS		
	J. Francis (Sal Sep)	St Peter's Hall		
	Unison	St Peter's Hall		
	H.M. Revenue & Customs	Tax NI (Oct)		
	FCC	Pensions (Oct)		

(\*Includes recoverable VAT of £174.98)