

NOTICE OF ELECTION

Thursday 25 September 2025 Caia Park Community Council – Wynnstay Ward

1. An election is to be held for one Community Councillor in respect of the Wynnstay Ward of Caia Park Community Council.
2. Nomination papers must be delivered to the Returning Officer no later than **4pm on Friday 29 August 2025**.
3. Nomination papers may be delivered to the Returning Officer, Election Office at the Guildhall, Wrexham, LL11 1AY between 10am and 4pm on any working day from the date of publication of this notice (excluding bank holidays), by appointment, or electronically as per the arrangements set out in the electronic delivery statement below.
4. Nomination papers may be obtained from the Returning Officer at the Guildhall, Wrexham, LL11 1AY, online from the Electoral Commission website :

[Community council elections in Wales | Electoral Commission](#)

or requested, electronically, by email - see the electronic delivery statement below.

5. If contested, the poll will take place on **Thursday 25 September 2025**.
6. Applications to register to vote must reach the Electoral Registration Officer by 12 midnight on Tuesday 9 September 2025. Applications can be made online at www.gov.uk/register-to-vote .
7. Applications, amendments or cancellations of postal votes must reach the Electoral Registration Officer at the Guildhall, Wrexham, LL11 1AY by 5pm on Wednesday 10 September 2025.
8. Applications to vote by proxy at this election must reach the Electoral Registration Officer at the Guildhall, Wrexham, LL11 1AY by 5pm on Wednesday 17 September 2025.
9. Applications to vote by emergency proxy at this election must reach the Electoral Registration Officer at the Guildhall, Wrexham, LL11 1AY by 5pm on Thursday 25 September 2025.

Alwyn Jones
Returning Officer

Electronic Delivery Statement

Nomination papers submitted electronically, by email, must be delivered in accordance with the arrangements set out in this statement.

By email to **CCnominations@wrexham.gov.uk**

Informal checks – please enter '**INFORMAL CHECK**' in the subject heading

Submitting nominations – please enter '**FORMAL SUBMISSION**' in the subject heading

The above email address may also be used for nomination queries.

Where possible, please include your telephone contact details in the covering email in case of queries.

Nomination papers should be attached to the email in either a Word or PDF format. A typed signature, electronic signature or a wet ink signature (on a scanned nomination paper) are all valid signature types for nomination papers delivered electronically.

It is the responsibility of candidates to ensure that the Returning Officer receives nomination forms in the correct way, by the required deadlines.

An electronic read receipt from the Returning Officer is not confirmation that the nomination is valid. The Returning Officer will send a notice to inform candidates of his decision as to whether or not their nomination is valid. However, you should receive an automatic response from the email address shown above, which will indicate that an email has been received. If you do not receive an automatic response please contact electoral@wrexham.gov.uk.