

6th May 2021

**TO: ALL COUNCILLORS**

Dear Councillor

The **Annual Meeting** of the Council will be held on Thursday 13<sup>th</sup> May 2021 at 6pm for the transaction of the following business. The meeting will be held remotely via ZOOM and an invitation will be emailed in due course. This will be immediately followed by an Ordinary meeting.

Yours sincerely

*M. Morris*

Michael Morris

**Clerk of the Council**

**AGENDA**

1.     **Election of Chair**  
To elect a Chair of the Council for the Municipal Year 2021/22
2.     **To receive apologies for absence**
3.     **Election of Vice Chair**  
To elect a Vice Chair of the Council for the Municipal Year 2021/22
4.     **To determine the dates and times of meetings for Municipal Year 2021/22**  
Currently second Thursday in month at 7pm (unless held remotely at 6pm)
5.     **Attendance Record**  
To note the Members attendance record for Municipal Year 2020/21