A Voice for the Community

Clerk of the Council:
Michael Morris MCIPS
Audra Evens



Community Council Offices Prince Charles Road Wrexham, LL13 8TH Tel: 01978 354825 Email: clerk@caiapark.gov.uk

11th May 2025

TO: ALL COUNCILLORS

Dear Councillor

The **Annual Meeting** of the Council will be held on Thursday 15th May 2025 at 7pm for the transaction of the following business. The meeting will be held remotely via ZOOM and an invitation will be emailed in due course. This will be immediately followed by an Ordinary meeting.

Yours sincerely

A Evans
Andrea Evans
Clerk of the Council

AGENDA

- 1. Election of Chair
 To elect a Chair of the Council for the Municipal Year 2025/26
- 2. To receive apologies for absence
- 3. Election of Vice Chair
 To elect a Vice Chair of the Council for the Municipal Year 2025/26
- 4. To determine the dates and times of meetings for Municipal Year 2025/26 Currently second Thursday in month at 7pm
- 5. Attendance Record
 To note the Members attendance record for Municipal Year 2024/25

COUNCILLORS' ATTENDANCE RECORD – 2024 /2025 - May 2024 to April 2025 (AM, Ordinary and Extraordinary meetings (not workshops or working groups)

Total possible attendances: 11

	Actual	%
B. CAMERON	10/11	90.91%
S. EDWARDS	11/11	100.00%
L. FELLOWS	8/11	72.73%
L. HAGGARTY (resigned 6/4/25)	6/10	60.00%
M. HARRISON	10/11	90.91%
J. JOLLEY	11/11	100.00%
M.KING	10/11	90.91%
C. LLOYD	11/11	100.00%
L. MORT	8/11	72.73%
D. MURRAY	8/11	72.73%
P. OWEN (passed away Jan. 2025)	6/7	85.71%
L. PLATT	9/11	81.82%
D. RICHARDSON	6/11	54.55%
P. WILLIAMS (1 st meeting 18 th July 2024)	8/9	88.89%

(Meetings were held remotely via "Zoom" throughout the year)

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Michael Morris MCIPSAddress Evens



Community Council Offices Prince Charles Road Wrexham, LL13 8TH Tel: 01978 354825 Email: clerk@caiapark.gov.uk

11th May 2025

TO: ALL COUNCILLORS

Dear Councillor,

An Ordinary meeting of the Council will be held at 7.00pm on Thursday 15th May 2025.

The meeting will be held remotely via ZOOM for the transaction of the following business.

Yours sincerely

A Evans

Andrea Evans

Clerk of the Council

Email: clerk@caiapark.gov.uk

AGENDA

- 1. Apologies for absence.
- 2. Confirmation of minutes of the Ordinary meeting held remotely on 10th April 2025 and update.
- 3. Declarations of Members' interests.
- 4. Police Matters, Police UK stats (Latest update March 2025).
- 5. Members' reports.
- 6. Correspondence
 - (i) Email from WCBC Bala Road Play Area Multi-Unit wire-rope Bridge damaged and need of replacement.
- 7. To consider a proposal from Cllr S. Edwards with regards to the publishing of notices of meetings, agenda and related documents on the Council's website and social media including the Zoom meeting details. Also to discuss the October 2024 meeting recording and the availability of future Zoom recordings.

- 8. To consider a proposal from Cllr J. Jolley to add adult gym equipment to the Whitegate play areas.
- 9. Planning Applications (All documents can be accessed via www.wrexham.gov.uk/ service/search-planning-applications)
 - (i) P/2025/0343 12-15 St Georges Crescent, Wrexham, LL13 8DA Change of use from Class A1 (Shop) to class A3 (Restaurant) and A5 (Take-away) and alterations to front elevation
 - (ii) Pre-Planning Consultation Request Proposed Upgrade to existing base station installation at: CS12778421 Montgomery Road SW, Adj to Queensway, Wrexham LL13 8SP (NGR: E: 334402, N: 350176)
- 10. Request for financial assistance:
 - (i) Avant Theatre CIC
 - (ii) Wrexham Allotment and Leisure Gardeners' Association
- 11. Financial statements for the period ending 31st March 2025.
- 12. Accounts for payment (attached).

 To approve accounts for payment in May 2025
- 13. To exclude members of the press and public due to consideration of confidential information contained in the next item of business.

PART 2

14. To discuss staffing matters.

PRESS & PUBLIC

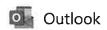
If any interested party wishes to attend the remote meeting, please email clerk@caiapark.gov.uk and an invitation to the Zoom meeting will be sent to you in advance of the meeting. (Please note this does not infer any right to speak or take part in the meeting without prior permission)

POLICE CRIME STATISTICS 2024/25

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Violence & Sexual Offences	12	12	9	10	12	10	11	11	00	8	18 15		25 3	34 37	7 30	0 28	8 26	1 28	15	22	22	23	25	17	20	20	16	17	20	20	15	13	13	7
Anti-social behaviour	1	7	5	2	9	10	4	7	2	9	2	2	18 2	20 1,	14 12	2 10	8 0	13	15	18	80	12	11	7	6	11	10	80	4	13	17	5	2	10
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Multi Unit - Bala Road Play Area

From Carla Hinde < Carla. Hinde @wrexham.gov.uk>

Date Tue 29/04/2025 13:29

To Clerk <clerk@caiapark.gov.uk>

2 attachments (607 KB)

IMG-20250428-WA0001.jpg; IMG-20250428-WA0000.jpg;

Hi Andrea – hope you are well.

Please see attached photos.

Unfortunately the wire rope bridge on the multi-unit has been damaged and in need of replacement.

The part is supplied as whole with fixings.

Can you please let me know if you are happy for WCBC to replace the damaged item.

Parts with delivery - £839.95 Labour – £46.48

I look forward to hearing from you:

Kind regards Carla

Carla Hinde

Swyddog Tirweddu/Landscape Officer



01978 729637

Cyngor Bwrdeistref Sirol Wrecsam, Adran Amgylchedd a Chynllunio, De Ffordd yr Abaty, Ystad Ddiwydiannol Wrecsam, Wrecsam LL13 9PW

Wrexham County Borough Council, Environment and Planning Department, Abbey Road South, Wrexham Industrial Estate, Wrexham LL13 9PW

wrecsam.gov.uk | wrexham.gov.uk

twitter.com/cbswrecsam | twitter.com/wrexhamcbc

facebook.com/cyngorwrecsam | facebook.com/wrexhamcouncil



Ysgrifennwch ataf yn Gymraeg neu Saesneg Please write to me in Welsh or English Cyngor Bwrdeistref Sirol Wrecsam/Wrexham County Borough Council Neuadd y Dref, Wrecsam. LL11 1AY Guildhall, Wrexham. LL11 1AY www.wrecsam.gov.uk www.wrexham.gov.uk Cyfnewid Testun/Text Relay: 18001



Caia Park Community Council

Eich Cyf/Your Ref Ein Cyf/Our ref Dyddiad/Date Gofynner am/Ask for Rhif Cyswllt/Contact No

P/2025/0343 23/04/2025 Sarah Hill 01978 298743

E-bost/E-mail

sarah.hill@wrexham.gov.uk

Dear Clerk,

TOWN AND COUNTRY PLANNING ACT 1990

PROPOSAL: NEWID DEFNYDD ADEILAD O DDOSBARTH A1 (MANWERTHU) I DDOSBARTH A3 (BWYTY) A A5(BWYD I FYND) ADDASIADAU I'R DRYCHIAD BLAEN / CHANGE OF USE FROM CLASS A1(SHOP) TO CLASS A3 (RESTAURANT) AND A5 (TAKE-AWAY) AND ALTERATIONS TO FRONT ELEVATION LOCATION: 12-15 ST GEORGES CRESCENT, WREXHAM, LL13 8DA

I have received an application for the proposal described above. The relevant documents as submitted by the applicant/agent can be viewed on our website www.wrexham.gov.uk/service/search-planning-applications

I would be pleased to receive any comments which you may wish to make. The case officer Sarah Hill (telephone number 01978 298743, email sarah.hill@wrexham.gov.uk) would be pleased to try and provide further information if you require it. Please do not hesitate to get in touch.

Any comments can be made online or by email to planning_comments@wrexham.gov.uk . Comments must be received within 21 days of the date of this letter unless you have agreed an extension of time; initial comments are also helpful if an extension of time is required.

Yours sincerely,

David Fitzsimon

Prif Swyddog Yr Economi a Chynllunio Chief Officer Economy and Planning



PRE-PLANNING CONSULTATION REQUEST - PROPOSED UPGRADE TO EXISTING BASE STATION INSTALLATION AT: CS12778421 MONTGOMERY ROAD SW, ADJ TO QUEENSWAY, WREXHAM, LL13 8SP (NGR: E: 334402, N: 350176).

From Eoin Ritchie < E.Ritchie@whptelecoms.com >

Date Fri 02/05/2025 15:15

Clerk <clerk@caiapark.gov.uk>

2 attachments (1 MB)

PDs - E315251_CS12778421_VF86981_6_VMO2034658_GA_REV_1A.pdf; Cornerstone Planning Consultation Letter to Community Council - Reg 5 V.3 CS12778421.pdf;

Dear Community Councillors,

PRE-PLANNING CONSULTATION REQUEST - PROPOSED UPGRADE TO EXISTING BASE STATION INSTALLATION AT: CS12778421 MONTGOMERY ROAD SW, ADJ TO QUEENSWAY, WREXHAM, LL13 8SP (NGR: E: 334402, N: 350176).

Please find attached pre-application consultation information regarding the above telecommunications upgrade proposal at the above address.

Cornerstone consider it important that both you and your community are kept informed and advised of the proposed development in your area. Accordingly, with this letter we have included details of our proposal and advice on how you can comment.

As the proposal is for the upgrade of an existing installation, we intend to consult with the Local Planning Authority, Local Ward Councillors, Local Community Council, Local MP, Local MS and one local business. However, should you feel appropriate, we would be happy to engage with other local stakeholders/groups that you consider would like to know more about our proposal.

We look forward to receiving your response within 14 days of the date of the attached letter. Kind Regards.

Eoin Ritchie **Graduate Town Planner** WHP Telecoms Ltd,

Switchboard: 01925 424100

07521 429053

E.Ritchie@whptelecoms.com 🚱 www.whptelecoms.com





WHP Telecoms Ltd is a company registered in England and Wales (Company Registration Number 360 1208) Registered Office: 401 Faraday Street, Birchwood Park, Warrington, WA3 6GA. VAT Registration 293349081.

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Our ref: CS12778421...

Council Clerk Caia Park Parish Council, Community Council Offices. Prince Charles Road. Wrexham, Caia Park, LL13 8TH

Date: 2nd May 2025

WHP Telecoms Ltd. 401 Faraday Street Birchwood Park Warrington Cheshire WA3 6GA

clerk@caiapark.aov.uk

Dear Sir or Madam.

PROPOSED UPGRADE TO EXISTING BASE STATION INSTALLATION AT CS12778421 MONTGOMERY ROAD SW, ADJ TO QUEENSWAY, WREXHAM, LL13 8SP (NGR: E: 334402, N: 350176).

Cornerstone is the UK's leading mobile infrastructure services company. We acquire, manage, and own over 20,000 sites and are committed to enabling best in class mobile connectivity for over half of all the country's mobile customers. We oversee works on behalf of telecommunications providers and wherever possible aim to:

- promote shared infrastructure
- maximise opportunities to consolidate the number of base stations
- significantly reduce the environmental impact of network development

Cornerstone are in the process of progressing upgrading sites in the Queensway area for radio base stations that will improve service provision and have identified this site as suitable for an equipment upgrade for Vodafone. The purpose of this letter is to consult with you and seek your views on our proposal before proceeding with the works. We understand that you are not always able to provide site specific comments, however, Cornerstone and Vodafone are committed to consultation with communities for mobile telecommunications proposals and as such would encourage you to respond.

As part of Vodafone network improvement program, there is a specific requirement for a radio base station upgrade at this location to provide 5G coverage to the area.

Mobiles can only work with a network of base stations in place where people want to use their mobile phones or other wireless devices. Without base stations, the mobile phones, and other devices we rely on simply won't work.

Please find below the details of the proposed site:

In the first instance, all correspondence should be directed to the agent.

Cornerstone Planning Consultation Letter to Councillors - Reg 5 V.3 - 15/04/2021

Registered Address: Cornerstone Telecommunications, Infrastructure Limited, Hive 2, 1530 Arlington Business Park, Theale, Berkshire, RG7 4SA. Registered in England & Wales No. 08087551. VAT No. GB142 8555 06

Cornerstone, Hive 2, 1530 Arlington Business Park, Theale, Berkshire, RG7 4SA





Our technical network requirement is as follows:

- CS12778421 MONTGOMERY ROAD SW
- Existing 17.5m pole to be removed
- Proposed 20m pole
- Proposed 9no. antennas
- Proposed 6no. RRU's
- 2no. cabinets to be removed and replaced with 2no new cabinets.

A number of options have been assessed in respect of the site search process, and we consider the best solution is as follows:

- Montgomery Road SW, adj to Queensway, Wrexham, LL13 8SP(NGR: E: 334402, N: 350176)
- This is the preferred option as we are upgrading an existing site currently in situ.

The Local Planning Authority mast register, and our records of other potential sites have already been reviewed, the policies in the Development Plan have been taken into account and the planning history of the site has been examined.

All Cornerstone installations are designed to be fully compliant with the public exposure auidelines established by the International Commission on Non-Ionizing Radiation Protection (ICNIRP). These guidelines have the support of UK Government, the European Union and they also have the formal backing of the World Health Organisation.

We look forward to receiving any comments you may have on the proposal within 14 days of the date of this letter.

Should you have any queries regarding this matter, please do not hesitate to contact me (quoting cell number CS12778421)

Yours faithfully,

Eoin Ritchie

Eoin Ritchie Graduate Town Planner WHP Telecoms Ltd

Email: e.ritchie@whptelecoms.com

(for and on behalf of Cornerstone)

In the first instance, all correspondence should be directed to the agent.

Cornerstone Planning Consultation Letter to Councillors - Reg 5 V.3 – 15/04/2021

Registered Address: Cornerstone Telecommunications, Infrastructure Limited, Hive 2, 1530 Arlington Business Park, Theale, Berkshire, RG7 4\$A Registered in England & Wales No. 08087551. VAT No. GB142 8555 06

Cornerstone, Hive 2, 1530 Arlington Business Park, Theale, Berkshire, RG7 4SA

APPLICATION FORM FOR FINANCIAL ASSISTANCE (Local Government Act 1972 Sections 137 & 145)

Details of main contact Title First Name Ms Rachel Position held Director Address for correspondence Y The Lab, Eagles Meadow Shopping Centr What does your organisation do? We are applying on behalf of Wrexh Yasmine Latkowski. Over half the community council as well as our v Wrexham's multicultural choir was and Wrexham's multicultural hub, to January 2025. We sing folk songs including Welsh language folk songs including Welsh language folk songs	am's multicultural choir, led by hoir members are in Caia Park enue. originally set up by Menter laith
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Community council as well as our very warm of the warm	enue. originally set up by Menter laith
Wrexham's multicultural choir was and Wrexham's multicultural hub, to January 2025. We sing folk songs including Welsh language folk song	originally set up by Menter laith
and Wrexham's multicultural hub, to - January 2025. We sing folk songs including Welsh language folk song	
and Wrexham's multicultural hub, to - January 2025. We sing folk songs including Welsh language folk song	
– January 2025. We sing folk songs including Welsh language folk song	nat nag junging from Septembel
including Welsh language folk song	
Latkowski specialises in Middle Ea	stern song and is part of the
Natural Voice Network, where she	
with other voice organisations, inc	
Choir (Cardiff) and Narberth Acapell	
bring this knowledge of song and n	nusic to Wrexham's
communities.	* g
= 1	± 0
How many people are involved with your g	-
Committee members 5 Volum	teers 3 Freelance Staff 4

N/A

Is the group a charitable body or registered charity?	
What does your organisation want to do with the grant from Council?	the Community
Currently Wrexham's community choir is ran by do Yasmine is leading the choir for free during March the choir does not have a space moving forward for the choir does not have a space moving forward for the choir does not have a space moving forward for the choir does not have a space moving forward for the choir does not have a space moving forward for the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir for free during March the choir do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is ran by do yet the choir is rank the choir is	. At the moment
We are applying to the community council fund as most of the choir members are in Caia Park. We a sessions to support the choir in our new venue, the	re applying for 3
After the first 3 sessions we are hoping to gain m where the donations will help to support further s also hoping to receive further financial support from community cohesion team in June.	essions. We are
Please give a breakdown of costs	£
Venue Hire – 4 sessions	£90
Staff costs – 4 sessions	£90
Choir leader cost session 1 2 hours	£80
Choir leader cost session – 2 hours	£80
Choir leader cost session 3 – 2 hours	£80
Other income:	
Estimated donations from members – 3 sessions	£45
Total	£465
Total amount requested from the Community Council	£420
How many people from Caia Park will benefit from this proj choir members are in Caia park, plus the venue itself. We a people from Caia park will join with the new venue location	re estimating more
Have you applied to other organisations for funding	no
if so have you been successful (amount)	

As well as completing this application form a copy of the group's accounts for

the previous year must be submitted. In the case of new organisations a

projected income and expenditure statement will be accepted with a recent bank statement.

Name of person making the application

Rachel Pedley

Signature

1))

RJPedleuy

Date

14/03/2025

If you have difficulty completing this form please contact The Clerk of the Council at the Community Council Offices, Prince Charles Road, Wrexham LL13 8TH to whom the completed form should be returned. (Information from this form will be shared with Community Councillors to enable them to consider your application)

GUIDANCE NOTES AND CONDITONS FOR GRANT APPLICATIONS.

The Community Council has a limited annual grants budget and has a responsibility to ensure that grants are spent appropriately and that the use the grant is put to has some direct benefit to the community of Caia Park.

Grants cannot be paid to an individual and do not cover personal sponsorship. They are primarily awarded to support community organisations or initiatives. Grants in excess of £2500 will not be considered. Most will not normally exceed £500.

Occasionally, the Community Council receives applications from National charities. These are considered towards the end of the financial year and any award will be dependent on funds being available at that time. Each application will be considered on its merits and in the case of National charities and those based outside of the County Borough awards will be limited to £50. Locally based charities benefiting residents of Caia Park would generally be limited to £100 unless exceptional circumstances apply.

Grant applications are usually considered on a quarterly basis (April/July/Oct/Jan)

The Community Council will require copies of receipts where practicable for purchases made from the grant for audit purposes. In some instances, the Community Council may purchase specified goods rather than provide a cash donation.

If the grant is for a one-off event, a report outlining the numbers from the community attending the event is required together with an income and expenditure sheet immediately following the event. The Community Council reserve the right to recover any surpluses unless otherwise agreed.

Any award of a grant should be acknowledged immediately following receipt either by letter or email (clerk@caiapark.gov.uk)



Wrexham Allotment and Leisure Gardeners' Association

2025 Annual Flower, Vegetable and Home Produce Open Show

Gill Tizzard 65 Percy Road Wrexham LL13 7EB

Tel: 01978 310377

Email: socialwallotments@gmail.com

07th February 2025

Andrea Evans
Clerk to Caia Park Community Council
Community Council Offices
Prince Charles Road, Wrexham
LL13 8TH
clerk@caiapark.gov.uk

Dear Michael.

Annual Flower, Vegetable and Home Produce Show - 16th August 2025

I am writing to ask whether your Council would be kind enough to once again make a donation £100, to help sponsor our Annual Show, which will be held at St Margaret's Church and Community Hall on the 16th August 2025.

The past support given by your Council - and the other Wrexham Town Community Councils has represented a major contribution towards our costs for which we are very grateful. Last year we struggled to cover our costs, but we feel that it is of value to our Allotment and Gardening Community and we are looking to reinvigorate it this year.

I would like to take this opportunity to thank you and the community council for your previous support.

Yours sincerely,

Gill Tizzard

WALGA Show Admin

Financial Statement for the Period Ended 31st March 2025

Budget to 31-Mar-24	Actual to 31-Mar-24	BUDGET HEADING	Budget 2024-2025	Actual to 31-Mar-25
31-Wat-24	31-War-24		2024-2025	3 1-IVIAI -23
		INCOME		
250,866	250,866	Precept	271,932	271,932
450	3,455	Interest on Investments	2,500	3,667
1,000	1,000	Rent/letting fees: Prince Charles Rd	1,000	1,000
25	350	Sundry Income	0	1,449
6,943	6,943	Community Advice Service	7,360	7,959
12,000	11,129	Community Agent	12,000	11,462
0	0	Play grant via WCBC	0	0
o l	10,000	Grant - Low Carbon Pilot	0	0
ا ا	0	Grant - Access to Work	0	2,413
796	o l	Reserves	0	_,,,,,
272,080	283,743	TOTAL INCOME	294,792	299,882
, , , , , , , , , , , , , , , , , , , ,				
		EXPENDITURE		
5,000	2,545	S.137 Donations	5,000	17,061
1,364	1,000	S.137 Donations older People	1,364 6,364	1,000
37,435	38,298	General Administration	44,973	43,368
117,499	96,302	Community Advice service	122,634	111,004
19,263	19,945	Prince Charles Road	21,558	18,199
3,000	0	Amenities & Environment	1,000	2,000
		Children's Services:		
8,806	8,806	CPP outreach SLA	9,158	9,158
14,320	14,170	Play areas	14,737	15,089
3,640	1,976	Repairs play areas	3,000	269
17,635	16,623	School crossing	18,869	11,880
16,986	16,474	Gwenfro Valley SLA	17,666	17,666
17,289	17,122	Venture SLA	17,981 81,411	17,981
0	0	Footway Lighting	0	0
0	0	Traffic Calming	0	0
9,843	8,692	External Grants Comm Agent	9,681	9,635
0	4,890	Misc.	0	300
0	149	Elections	0	0
0	116	Chairs Purse	0	118
0	0	Mental Health Project	0	0
0	52	Councillor Allowances	0	364
0	0	Councillor Training	0	40
0	0	Low Carbon Pilot	0	3,330
272,080	247,160	TOTAL EXPENDITURE	287,621	278,462
	36,582		7,171	21,421

2023	/24		2024/25	
Estimate to	Actual to		Estimate to	Actual to
31-Mar-24	31-Mar-24		31-Маг-25	31-Mar-25
300,372	300,372	Balance at 1 April 2024	336,955	336,955
<u>271,284</u>	<u>283,743</u>	Total Income	<u>294,792</u>	299,882
571,656	584,115		631,747	636,837
272,080	247,160	Total Expenditure	287,621	278,462
299,576	336,955	Balance at 31 March 2025	344,126	358,376

Accounts for payment May 2025

D.D	Enreach	Advice Service	*	520.58	
		General Admin	*	173.53	694.10
D.D.	O2	Advice Service	*	40.51	
		Comm Agent	*	20.26	60.77
D.D.	Natwest Card (Zoom)	General Admin	*	***************************************	15.59
D.D	Avensure	General Admin	*		329.30
8156	WCBC (Sch crossing)	Childrens Services			2970.00
8157	CPAG (Handbooks)	Advice Service			492.99
8158	K Davies (printing/paper)	Comm Agent	*		15.90
8159	Vision ICT	General Admin	*		210.00
8160	WCBC (Replace swing)	Childrens Services	*		62.69
8163	Besthost	General Admin			6.00
8164	Pentre Gwyn OlderPersons Gp	s137 grant			500.00

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed

D.D	WCBC (Rates)	Prince Charles Rd	726.00
D.D	Hafren Dyfrdwy	Prince Charles Rd	40.52
	H.M. Revenue & Customs	Tax NI (Apr)	
	Clwyd Pension Services	Pension contributions (Apr)	

(Any accounts received after the publication of agenda will be reported at the meeting)

^{*}Figs include VAT which is reclaimable