

CAIA PARK COMMUNITY COUNCIL

A Voice for the Community

Clerk of the Council:
~~Michael Morris MCIPS~~
Andrea Evans



Community Council Offices
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27th July 2025

TO: ALL COUNCILLORS

Dear Councillor,

An Extraordinary meeting of the Council will be held at 6.30pm on **Thursday 31st July 2025**.

The meeting will be held remotely via ZOOM for the transaction of the following business.

Yours sincerely

A Evans
Andrea Evans
Clerk of the Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND
E-mail the Clerk for details on how to gain remote access to the meeting

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Member's interest**
- 3. Financial statement for the period ending 30th June 2025.**
- 4. Accounts for payment (attached).
To approve accounts for payment in July 2025**
- 5. To approve the formation of a Staffing and HR Committee (model terms of reference to follow), and to seek nominations of 3 elected members and the membership approval by the Council**
- 6. To exclude members of the press and public due to consideration of confidential information contained in the next item of business.**

PART 2

- 7. To discuss confidential staffing matters.**

8. To seek approval to increase the Staffing and HR Service budget.
9. **Press Statement**
To seek the approval of Council to release a press statement and formally correct the record (Clerk to present at Council, thus ensuring compliance to embargo restrictions)

PRESS & PUBLIC

If any interested party wishes to attend the remote meeting, please email clerk@caiapark.gov.uk and an invitation to the Zoom meeting will be sent to you in advance of the meeting. (Please note this does not infer any right to speak or take part in the meeting without prior permission)