

CAIA PARK COMMUNITY COUNCIL

A Voice for the Community

Clerk of the Council:
~~Michael Morris MCIPS~~
Andrea Evans



Community Council Offices
Prince Charles Road
Wrexham, LL13 8TH
Tel: 01978 354825
Email: clerk@caiapark.gov.uk

7th September 2025

TO: ALL COUNCILLORS

Dear Councillor,

An Ordinary meeting of the Council will be held at 6.30pm on **Thursday 11th September 2025**.

The meeting will be held remotely via ZOOM for the transaction of the following business.

Yours sincerely

A Evans

Andrea Evans
Clerk of the Council
Email: clerk@caiapark.gov.uk

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND
E-mail the Clerk for details on how to gain remote access to the meeting

AGENDA

1. Apologies for absence.
2. Confirmation of minutes of the Ordinary meeting held remotely on 19th June 2025, the minutes of the Extraordinary meeting held remotely on 31st July and update.
3. Declarations of Members' interests.
4. Members' reports.
5. To consider written applications for the office of Councillor and to Co-opt a candidate to fill an existing vacancy in the Smithfield Ward.
6. To approve the Annual Return, accounts and supporting information for the financial year 2024-25.
7. To receive the internal audit report for financial year 2024-25 and to appoint internal auditors for 2025-26.

8. To approve the formation of a Staffing and HR Committee and to seek nominations of 3 elected members and the membership approval by the Council
9. To receive an update on the proposal from Cllr J. Jolley to add adult gym equipment to the Whitegate play areas.
10. Planning Applications (All documents can be accessed via [www.wrexham.gov.uk/ service/search-planning-applications](http://www.wrexham.gov.uk/service/search-planning-applications))
 - (i) P/2025/0573 – Car park, Tesco Stores Ltd, Crescent Road, Wrexham, LL13 8HF – Erection of a freestanding restaurant with drive thru facility, car parking, landscaping and associated works
 - (ii) P/2025/0576 – Tesco Extra, Tesco Stores Ltd, Crescent Road, Wrexham, LL13 8HF – Erection of canopy for click and collect parking and 21 no. new bollards.
 - (iii) P/2025/0600 – Car park, Tesco Stores Ltd, Crescent Road, Wrexham, LL13 8HF – Advertisement consent for 2 no. fascia signs, 3 no. booth lettering and 1 no. 15” digital booth screen
 - (iv) P/2025/0604 – Car park, Tesco Stores Ltd, Crescent Road, Wrexham, LL13 8HF - Advertisement consent for 2 free standing signs
 - (v) P/2025/0605 - Car park, Tesco Stores Ltd, Crescent Road, Wrexham, LL13 8HF – Advertisement consent for various site signage including 4 no. freestanding signs, 2 no. directional signs, 1 no. banner unit and 22 no. dot signs
11. Requests for financial assistance:
 - (i) Caia Park Partnership Older People’s Lunch Club
 - (ii) Caia Park Environmental Group
12. Financial statement for the period ending 31st August 2025.
13. Accounts for payment (attached).
To approve accounts for payment in September 2025
14. To exclude members of the press and public due to consideration of confidential information contained in the next items of business.

PART 2

15. To discuss staffing matters.
16. To receive an update on funding issues.

PRESS & PUBLIC

If any interested party wishes to attend the remote meeting, please email clerk@caiapark.gov.uk and an invitation to the Zoom meeting will be sent to you in advance of the meeting. (Please note this does not infer any right to speak or take part in the meeting without prior permission)

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on
19th June 2025

Cllr M. King (Chair) (A/V)

Cllr B. Cameron (A/V)
Cllr S. Edwards (A)
Cllr L. Fellows (A/V)
Cllr M. Harrison (A/V)
Cllr J. Jolley (A/V)
Cllr C. Lloyd (A/V)

* Cllr L. Mort
Cllr D. Murray (A/V)
Cllr L. Platt (A)
Cllr D. Richardson (A/V)
Cllr P. Williams (A)

* Absent

Key (A/V) = Audio and visual presence
(A) = Audio presence

Also present: County Cllr C. Harper, 2 members of the public

20. The Chairman for the meeting was Cllr B. Cameron. The Clerk queried the fact that Cllr S. Edwards had entered the Zoom meeting twice, that is, on 2 devices and was told that this was due to him wishing to access documents during the meeting.
The Clerk informed Members that following advice from One Voice Wales it was recommended that agenda item 7 should be discussed in Part 2. It was proposed that item 7 was moved to part 2 of the agenda. Cllr B. Cameron asked that when the meeting went to Part 2 that everyone had their camera turned on. Cllr S. Edwards disagreed and said that this should have been discussed ahead of the meeting. He said that he had not had his camera on for many meetings and he had explained previously why that was: forcing him to put on his camera was unfair.
RESOLVED: *That agenda item 7 is considered as a Part 2 agenda item.*
21. **APOLOGIES**
There were apologies for absence from Cllr L. Mort.
22. **MINUTES**
RESOLVED: *That the minutes of the Annual Meeting and the Ordinary Meeting held on 15th May 2025 be accepted as a true and accurate record*
Update: None
23. **DECLARATION OF MEMBER'S INTERESTS**
None
24. **POLICE MATTERS**
The Clerk had provided the latest crime statistics held on the Police UK website which were for April 2025 and this was discussed.
Cllr B. Cameron had reported to the police the issues caused by the number of motorbikes driving through Tan-Y-Coed and Pentre Gwyn and Cllr J. Jolley had reported the problem of on street parking on street corners on Dale Street and Barons Road.

25. MEMBERS REPORTS

Cllr B. Cameron reported that the previous issues of parking on Frog Lane appeared to be resolved with the assistance of WCBC's Housing and Environment Departments. In addition he had arranged for the dropped kerbs on the road to be leveled out.

Cllr S. Edwards reported that he was dealing with an issue that a resident had with a taxi firm. Cllr L. Platt reported that new trees had been planted and were being watered by WCBC. Also she had consulted with residents who had complained of overgrown bushes and litter causing rats to get into their gardens, and WCBC had been out to deal with the situation. She enquired if the Wrexham Litter Pickers had been thanked for their work in the area.

Cllr M. Harrison reported that he had requested some information from Wrexham Litter Pickers in order to draft a post but not received a reply. He would now draft a general post on Facebook to thank them.

Cllr D Richardson suggested that Councillors could join the litter pickers to help them and that he was happy to do so.

26. CORRESPONDENCE

(i) **Email from St Giles Church** – Request for sponsorship or donation.

(ii) **Email from WCBC** – Invitation to Mayors Civic visit to St Giles Church, Sunday 6 July 2025

(iii) **Email from North Wales Police and Crime Commissioner** – Review of CCTV in North Wales

(iv) **Email from Cadwyn Clwyd** –New Funding available for Wrexham Communities

RESOLVED: *That the correspondence was noted*

27. PUBLIC ACCESS TO MEETINGS AND ACCESS TO THE MEETING RECORDING ON YOU TUBE.

The Clerk had consulted with One Voice Wales with regards to public access to meetings and informed Members that there was no requirement for a member of the public wishing to attend the meeting to identify themselves. Cllr Edwards told Members that this information should have been shared earlier to ensure that members of the public could attend. The Clerk said that all members of the public who had contacted her had received the joining details for the meeting and so as far as she was aware no one had been excluded.

With regards to the meeting recording on YouTube the Clerk informed members that she had only received replies from four Members. The Clerk asked Members to decide if the four Members could have access to the recording. Cllr Cameron asked on the current position regarding the recording of meetings within the Council's Standing Orders. The Clerk replied that no recording (audio/visual) is allowed in the Standing Orders and it was previously decided that everyone would have access to the YouTube recording and then a decision would be made as to possible future recordings.

RESOLVED:

(i) *To note and accept the advice from One Voice Wales*

(ii) *That the Members that had asked for access to the meeting recording have it and help is given to others so that they can also see it and then a discussion can take place about future recordings of meetings*

28. ANNUAL PLAY AREA INSPECTION REPORTS 2025 (PREVIOUSLY CIRCULATED)

The Clerk reminded Members that the reports identify from a safety point of view the level of risks with regards to all playground equipment. Any issues are then addressed by the Council. It was important to also regularly maintain the equipment including seats, bins and fences to avoid costly repairs in the future and she recommended that a procedure was introduced for Councillors to decide on what work was required to ensure the longevity of the equipment.
RESOLVED: *That a playground committee would be set up and terms of reference produced. This would be discussed further at a future meeting*

29. PROPOSAL TO ADD ADULT GYM EQUIPMENT TO THE WHITEGATE PLAY AREAS

Cllr J. Jolley informed members that he had received information from WCBC which included costings of £11,000 to £25,000. The Council could apply for grant funding and WCBC were going to provide him with information on grant options.

RESOLVED: *To consider this item at the next meeting when Cllr Jolley had received further information from WCBC.*

30. PLANNING APPLICATIONS

(i) P/2025/0355 - 13A Yorke Street, Wrexham, LL13 8LW – Lawful development certificate for HMO existing use

RESOLVED: *There was no objection to the application*

(ii) P/2025/0388 - 51 Kingsmills Road, Wrexham, LL13 8NL - Demolition of existing garage and erection of single storey side and rear extension

RESOLVED: *There was no objection to the application*

(iii) P/2025/0418 – 18 Yorke Street, Wrexham, LL13 8LW – Removal of 4 chimney stacks

RESOLVED: *Cllr Jolly awaiting a reply from the planning department regarding the concerns he has raised.*

(iv) P/2025/0391 – 35 Willow Bridge Court, Wrexham, LL13 8DX - Renewal of planning permission P/2024/1013 – Parking and operation of 2 private hire vehicles

RESOLVED: *There was no objection to the application*

(v) P/2025/0426 - 10-12 Derby Road, Wrexham, LL13 8EA – Works to trees protected by tree preservation order WCBC 117

RESOLVED: *To ask for the inspection report on the wall with regards to alleged damage by the tree*

(vi) P/2025/0427 - Land at Erlas Park, Cefn Road, Wrexham, LL13 9TT - Outline application for erection of up to 900 dwellings (appearance, landscaping, layout and scale reserved)

County Cllr C. Harper had requested to speak on this application and she outlined her objections to it. The application was then discussed by Members.

RESOLVED: *That the Council object to the application on the grounds of the lack of school provision, the lack of infrastructure provision, the impact on road safety, particularly at and on the 'Greyhound' roundabout, the impact on other organisations in Caia Park, and the negative impact on the area*

(vii) P/2025/0464 - 1 Salop Road, Wrexham, LL13 7AF - Advertisement consent for free standing sign (illuminated)

RESOLVED: *There was no objection to the application*

(viii) P/2025/0466 – Mecca Bingo Hall, Smithfield Road, Wrexham, LL13 8EN – Removal of existing signs and erection of replacement signage (illuminated and non-illuminated)

RESOLVED: *There was no objection to the application*

31. FINANCIAL MONITORING

The Financial Statement for the period ending 31st May 2025 was submitted.

RESOLVED: *That the financial statements for the period be received and adopted*

32. ACCOUNTS FOR PAYMENT

RESOLVED: *That the accounts for payment in June 2025 be paid:*

Accounts for payment June 2025

D.D	Enreach	Advice Service	*	518.27	
		General Admin	*	172.75	691.02
D.D.	O2	Advice Service	*	42.27	
		Comm Agent	*	21.14	63.41
D.D.	Natwest Card (Zoom)	General Admin	*		15.59
D.D.	Natwest Card (Fee)	General Admin			35.00
D.D	Avensure	General Admin	*		329.30
D.D.	SSE (Gas)	Prince Charles Rd	*		1548.36
D.D.	Siemens Financial	Advice Service	*	61.76	
		General Admin	*	61.76	123.52
D.D.	SSE (Elect)	Prince Charles Rd	*		672.84
8165	J Clays (Sal)	Advice Service			
8166	L Lewis (Sal)	Advice Service			
8167	L Lewis (Sal)	Advice Service			
8168	K Davies (Sal)	Comm Agent			
8169	Zurich Municipal	General Admin			2441.74
8170	Graphic Office Systems	Advice Service	*	36.14	
		General Admin	*	36.14	72.28
8171	Besthost	General Admin			10.50
8172	Redstick Solutions	Advice Service	*		186.00
8173	Society Matters	Advice Service	*		82.80
<hr/>					
D.D	WCBC (Rates)	Prince Charles Rd			724.00
D.D	Hafren Dyfrdwy	Prince Charles Rd			40.52
	H.M. Revenue & Customs	Tax NI (May)			
	Clwyd Pension Services	Pension conts (May)			

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed

(Any accounts received after the publication of agenda will be reported at the meeting)

*Figs include VAT which is reclaimable

33. EXCLUSION OF PRESS AND PUBLIC

Cllr S. Edwards stated that he had explained at this meeting why he did not have his camera on and he had sent correspondence to the Chairman and the Clerk explaining medically why he needed certain adjustments at Community Council meetings. He said that Cllr. King was so concerned that people who have needs in terms of age are included, and he asked that Cllr King extended the same passion to the inclusion of people with disabilities. He considered that forcing people to put on their camera was not in the same vein and he questioned again why this was not communicated before the meeting. Cllr Edwards stated that he wanted it recorded in the minutes that he had made his needs abundantly clear and forcing people to put on their camera without prior notice was completely ignoring those and was discriminatory. Cllr. King stated that he was not forcing him to turn on his camera.

Cllr Cameron proposed that the Clerk asked One Voice Wales for guidance on whether cameras should be turned on during the discussion of part 2 items. He said there was no problem with Cllr Edwards having his camera turned off for the part II items. Cllr King said he did not have an issue with Cllr Edward's camera being turned off and was neutral on the issue.

RESOLVED: *That the Clerk obtains advice from One Voice Wales on whether cameras should be turned on for Part 2 agenda items*

RESOLVED: *To exclude members of the press and public due to consideration of confidential information contained with the next item of business.*

PART 2

34. STAFFING MATTERS

The Clerk and Chairman updated Members on employment and staffing matters and these were discussed.

35. To discuss allegations made on Facebook by Councillors with regards to misuse of Council funds.

There was a lengthy discussion with regards to the allegations made on Facebook by Councillors.

RESOLVED: *To defer making a decision on this item until the next meeting*

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on
31st July 2025

Cllr M. King (Chair) (A/V)

Cllr B. Cameron (A/V)

Cllr L. Mort (A)

Cllr S. Edwards (A/V)

* Cllr D. Murray

Cllr L. Fellows (A/V)

Cllr L. Platt (A)

Cllr M. Harrison (A/V)

* Cllr D. Richardson

*Cllr J. Jolley

Cllr P. Williams (A)

Cllr C. Lloyd (A/V)

* Absent

Key (A/V) = Audio and visual presence

(A) = Audio presence

Others present: 5 members of the public

36. The Clerk informed members that 2 people were in the waiting room but had not requested the Zoom details for joining the meeting. Council had previously agreed that the Zoom details for joining meetings would be provided by the Clerk on request by members of the public. All such requests to the Clerk had been met. Cllr S. Edwards objected to people not being allowed into the meeting.

37. **APOLOGIES**

There were apologies for absence from Cllr J. Jolley, Cllr D. Murray and Cllr D. Richardson

38. **DECLARATION OF MEMBER'S INTERESTS**

None

39. **FINANCIAL MONITORING**

The Financial Statement for the period ending 30th June 2025 was submitted.

RESOLVED: That the financial statements for the period be received and adopted

40. **ACCOUNTS FOR PAYMENT**

RESOLVED: That the accounts for payment in July 2025 be paid:

Accounts for payment July 2025

D.D	Enreach	Advice Service	*	517.01	
		General Admin	*	172.33	689.34
D.D.	O2	Advice Service	*		63.41
D.D.	Natwest Card (Zoom)	General Admin	*		15.59
D.D	Avensure	General Admin	*		329.30
8176	B Tudor (Sal)	Advice Service			
8177	J Clays (Sal)	Advice Service			
8178	B Tudor (Sal)	Advice Service			
8179	K Lucas (Sal)	Advice Service			
8182	Topwood	Advice Service	*		54.00
8183	Vision ICT	General Admin	*		60.00

D.D	WCBC (Rates)	Prince Charles Rd	724.00
D.D	Hafren Dyfrdwy	Prince Charles Rd	40.52
	H.M. R.C	Tax NI (June)	
	Clwyd Pension Services	Pension (June)	

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed
(Any accounts received after the publication of agenda will be reported at the meeting)
*Figs include VAT which is reclaimable

41. FORMATION OF A STAFFING AND HR COMMITTEE AND TO SEEK NOMINATIONS OF 3 ELECTED MEMBERS AND MEMBERSHIP APPROVAL BY THE COUNCIL

***RESOLVED:** To defer a decision on this for members to consider the proposed terms of reference*

42. EXCLUSION OF PRESS AND PUBLIC

***RESOLVED:** To exclude members of the press and public due to consideration of confidential information contained with the next items of business.*

PART 2

43. STAFFING MATTERS

The Clerk and Chairman updated Members on employment and staffing matters and these were discussed.

44. APPROVAL TO INCREASE THE STAFFING AND HR SERVICE BUDGET

The Clerk proposed increasing the budget to pay for, if necessary, professional assistance with regards to specific staffing procedures. This was discussed at length.

***RESOLVED:** That the staffing and HR budget is increased by £4000 to obtain professional assistance if necessary*

45. PRESS STATEMENT: TO SEEK APPROVAL TO RELEASE A PRESS STATEMENT AND FORMALLY CORRECT THE RECORD

***RESOLVED:** That this item is deferred to the next meeting in September or an Extraordinary meeting is held in August if Members are available.*

Hi Andrea, my name is Andrew(Keth)Gregory ,I live at [REDACTED] Caia Park Wrexham [REDACTED]. After being a County Councillor for 10 years and a Community Councillor for 21 years in Wrexham I think I have the qualifications and experience to stand as a Community Councillor, I am 68 years old so I am now retired.

On Wed, 30 Jul 2025, 10:40 Clerk, <clerk@caiapark.gov.uk> wrote:

Dear Keith,

Thank you for your email.

There is currently a vacancy for co-option in the Smithfield Ward.

If you wish to submit an application for the Office of Councillor could you please send me an email or letter outlining the following:

- | | | | | | |
|--------|---------|-----------|---------------------------------------|---|--|
| • Name | Address | Workplace | Why you would like to be a councillor | Why you think you are suitable/qualified to be a councillor | • Any relevant experience to support your application. |
|--------|---------|-----------|---------------------------------------|---|--|

Applications will be considered by the Community Council.

Kind regards,

Andrea

Good evening,

I would like to show my interest for the above vacancy, having lived within the Caia Park Estate for majority of my life, feel that with my profession as a Detention Officer employed by North Wales Police for over 25 years, see what drives a community to thrive, what tears a community apart through issues in social, economic and addictions, sadly Caia Park Estate for the latter is what the majority think about when they discuss the Estate which I feel is very unfair, only through working with community groups growing up I have had the pleasure of meeting lots of truly unique, warm hearted, generous people with a large sense of a community spirit, I would like to be part of a group who can help with the community issues which give Wrexham City a sometimes negative reflection on what I believe to be unwarranted and change this to a more positive attitude.

I am 50 years young with my interests and hobbies being spending quality time with my family, clay target shooting which I am the current captain of the North Wales Police Team, adding to that being qualified CPSA Safety Officer, Referee and Instructor at several shooting grounds , Kung Fu, walking / hiking with my Berenese Mountain dog, visiting restaurants around the UK to which I write Google reviews, films/cinema and music.

Hope to hear from you soon

Kind regards

Gareth Williams

Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body: Insert name here **CAIA PARK COMMUNITY COUNCIL**

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	300372	336955	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	250866	271932	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	32877	27950	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	124809	140622	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	122351	136648	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	336955	359567	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	7005	4211	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	329950	2970 358326	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	0	2970	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	336955	359567	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	104674	105067	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that:

	Agreed?		‘YES’ means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	✓		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	✓		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at [insert name of website].	✓		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	✓		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: <ul style="list-style-type: none"> Effective financial management including the setting and monitoring of the Council's budget Maintenance and security of accurate and up to date accounting and other financial records Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council. 	✓		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: <ul style="list-style-type: none"> measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments assessment and management of risks facing the Council an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements. 	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.		✓	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		✓	Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement	
1. Expenditure under S137 Local Government Act 1972	<p>Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2024-25 was £10.81 per elector.</p> <p>In 2024-25, the Council made payments totalling £ <u>18061-28</u> under section 137. These payments are included within 'Other payments' in the Accounting Statement.</p>
2.	

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A ✓	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
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Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2025.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
	Minute ref:
RFO signature:	Chair signature:
Name: <u>ANDREA EVANS</u>	Name:
Date:	Date:

* Please include an explanation for any 'No' answers

CAIA PARK COMMUNITY COUNCIL

**INCOME AND EXPENDITURE ACCOUNT
AND
BALANCE SHEET**

FOR THE YEAR ENDED 31 MARCH 2025

**COMMUNITY COUNCIL OFFICES
PRINCE CHARLES ROAD
WREXHAM
LL13 8TH**

CAIA PARK COMMUNITY COUNCIL
Income & Expenditure Account
For the Year Ending 31 March 2025

Year Ended
31 March 2024

Year Ended
31 March 2025

INCOME

250866	Precept	271932
3455	Interest on investments	3667
1000	Letting Fees/Rents	1000
350	Sundry Income	1449
6943	Community Advice Service	10372
10000	External grants	0
11129	Community Agent	11462

283743

TOTAL INCOME

299882

EXPENDITURE

38298	General Administration	43363
96302	Community Advice Service	109772
19945	Prince Charles Road offices	18243
3545	S.137 Donations and grants	18061
75171	Service level Agreements & children's services	72043
0	Amenities & Environment	2000
0	Footway Lighting	0
4890	Misc exp	300
8692	External grants Community Agent	9635
0	Low Carbon Pilot	3330
149	Elections	0
116	Chairs Purse	119
52	Councillor Allowances	364
	Councillor Training	40

247160

TOTAL EXPENDITURE

277270

GENERAL FUND

300372	Balance at 1 April	336955
283743	Total Income	299882
584115		636837
247160	Total Expenditure	277270
336955	Balance at 31 March	359567

CAIA PARK COMMUNITY COUNCIL
Balance Sheet at 31 March 2025

31 March 2024

31 March 2025

	CURRENT ASSETS	
7005	Debtors	4211
329950	Cash in Hand	358326
<u>336955</u>	TOTAL ASSETS	<u>362537</u>
	CURRENT LIABILITIES	
0	Creditors	2970
<u>336955</u>	TOTAL ASSETS LESS CURRENT LIABILITIES	<u>359567</u>
	Represented by:	
168428	General Fund	194370
67000	Reserves	63670
101527	Capital reserve	101527
<u>336955</u>		<u>359567</u>

The above statement represents fairly the financial position of the authority as at 31 March 2025 and reflects its income and expenditure during the year.

Signed

Chairman

Responsible Financial Officer

Date

Date

CAIA PARK COMMUNITY COUNCIL
Accounts for the year ended 31 March 2025
Supporting Statement

Assets

(a) Movements during the year

Purchase of 4 office chairs £393

(b) At 31 March 2025 the following assets were held:

FIXED ASSETS	£
Land and buildings: Offices (Prince Charles Road offices)	60000 (Acquisition costs)
Civic Regalia	1287
Office Furniture and all equipment	13958
Litter Bins	6634
Seats	2300
Goal posts	2939
Chat Shelter and fencing Smithfield.	7300
CCTV Camera and tablet	2189
CCTV Prince Charles Rd	985
Gas Boiler Prince Charles Road	3958
Speed sign	2898
Defibrillator (Pentre Gwyn – 50%)	619
	105067

The basis of valuation of these assets is acquisition cost, replacement or insurance value.

Borrowing

At the close of business on 31 March 2025 the Council had no outstanding loans.

Leases

At 31 March 2025 the following lease was in operation:

Lessor	Purpose	Annual rent	Year of Expiry
Siemens Financial	Photocopier	£360	Feb 2029

Debtors

At 31 March 2025 debts of £4211 were outstanding and due to the Council

The ages of the debts were:	No	Value
Less than 3 months old	3	£4211

Creditors

At 31 March 2025 debts outstanding and due for payment by the Council amounted to £2970

The ages of the debts were:	No	Value
Less than 3 months old	1	£2970

TENANCIES as at 31.03.2025

Council as landlord

Tenant	Property	Rent p.a.	Rep/Non Repairing
William & John Jones Trust	Prince Charles Rd offices	£1000	Non Repairing

s.137 Donations

The permissible limit for this Council for the year ended 31 March 2025 was £88,101 and the donations made were as follows:

TOTAL BUDGET (Grants 2024/25)

£18061.28

	Expenditure	Cum Total
Marie Curie Cymru	50.00	50.00
Friends of Belle Vue	50.00	100.00
Pentre Gwyn Older Peoples Group	1000.00	1100.00
Nightingale House	500.00	1600.00
Caia Park Environmental Group	500.00	2100.00
Wrexham Sounds	360.00	2460.00
Eisteddfod Cymru	300.00	2760.00
The Venture/Gwenfro Valley	14801.28	17561.28
Wales Air Ambulance	500.00	18061.28

In addition:

SERVICE LEVEL AGREEMENTS s19 LGA

Caia Park Partnership (Youth services)	9158.00
Gwenfro Valley	17666.00
The Venture	17981.00
WCBC Environment Department	33606.00

Agency Work

During the year the Council did not undertake any agency work on behalf of other authorities

Advertising and Publicity £ Nil

Contingent Liabilities

There were no known contingent liabilities at 31 March 2025

Pensions

For the year ended 31 March 2025 the Council's contributions equal 425% of the contributions made by employees in the Clwyd Pension Fund, administered by Flintshire County Council.

£		
Payments were:	Employees	£7535
	Employer	£31993 (funded by the pension actuarial surplus)
		£39528

CAIA PARK COMMUNITY COUNCIL

RESERVES

	Balances 31 March 2022	Balances 31 March 2023	Balances 31 March 2024	Balances 31 March 2025
Amenity & Environment	35,000	35,000	35,000	35,000
Footway Lighting	22,000	22,000	22,000	22,000
Low Carbon Grant	-	-	10,000	6,670
Traffic Calming	-	-	-	-
Mental Health Project	-	-	-	-
Capital receipt **	101,527	101,527	101,527	101,527
	<u>158,527</u>	<u>158,527</u>	<u>168,527</u>	<u>165,197</u>
General Fund	142,608	141,845	168,428	194,370
	<u>301,135</u>	<u>300,372</u>	<u>336,955</u>	<u>359,567</u>

(** The capital receipt is restricted to expenditure on capital items only)

CAIA PARK COMMUNITY COUNCIL

**ANNUAL OUT-TURN AGAINST BUDGET
INCLUDING VARIANCE ANALYSIS
FOR THE YEAR ENDED 31 MARCH 2025
&
RISK ASSESSMENT**

**COMMUNITY COUNCIL OFFICES
PRINCE CHARLES ROAD
WREXHAM
LL13 8TH**

CAIA PARK COMMUNITY COUNCIL

Income & Expenditure Account Annual Out-turn Against Budget with Variance Analysis for the year ended 31 March 2025

*Budget for Year to
31 March 2025*

*Out-turn for year to
31 March 2025*

INCOME

271,932	Precept	271,932
2,500	Interest on Investments	3,667
1,000	Prince Charles Road letting fees/rent/income	1,000
0	Sundry Income	1,449
7,360	Community Advice Service	7,959
12,000	External Grants Community Agent	11,462
0	Other external grants	2,413
0	Reserves	0
294,792	TOTAL INCOME	299,882
=====		=====

EXPENDITURE

6,364	s.137 Donations (all)	18,061
44,973	General Administration	43,363
122,634	Community Advice Service	109,772
21,558	Prince Charles Rd	18,243
1,000	Amenities & Environment	2,000
	Children's Services:	
9,158	Service L.A. (outreach)	9,158
14,737	Play areas	15,089
3,000	Repairs play areas	269
18,869	School crossing patrols	11,880
17,666	Play provision (Gwenfro Valley)	17,666
17,981	Play provision (Venture)	17,981
0	Footway lighting	0
9,681	External Grants Community Agent	9,635
0	Misc. expenditure	300
0	Elections	0
0	Chairs Purse	119
0	Councillor Allowances	364
0	Councillor Training	40
0	Low Carbon Pilot	3,330
287,621	TOTAL EXPENDITURE	277,270
=====		=====

VARIANCE ANALYSIS

<u>Income</u>		+	-	% var of budget
Interest on Investments	(Note 1)	+1167		46.68%
Sundry Income	(Note 2)	+1449		-
Community Advice Services	(Note 3)	+599		8.14%
External Grants Community Agent	(Note 4)		-538	-4.48%
Grant – Access to Work	(Note 5)	+2413		-
		<u>+5628</u>	<u>-538</u>	

Notes:

1. Interest rates increased during the year.
2. By its nature it varies
3. Grant received
4. Grant award decreased
5. Employee Access to Work Grant

<u>Expenditure</u>		+	-	% var of budget
S137 Donations	(Note 6)	+ 11697		183.80%
General Administration	(Note 7)		-1610	-3.58%
Community Advice Service	(Note 8)		-12862	-10.49%
Prince Charles Road	(Note 9)		-3315	-15.38%
Amenities & Environment	(Note 10)	+1000		100.00%
Play areas and repairs	(Note 11)		-2379	-13.41%
School Crossing	(Note 12)		-6989	37.04%
External Grants Community Agent	(Note 13)		-46	0.48%
Misc. Expenditure	(Note 14)	+300		-
Chairs Purse	(Note 15)	+119		-
Councillor Allowances	(Note 16)	+364		-
Councillor Training	(Note 17)	+40		-
Low Carbon Pilot	(Note 18)	+3330		-
		<u>+ 16850</u>	<u>- 27201</u>	

6. Larger grant application received from 2 organisations to provide meals for children
7. No Administrative Assistant for a month
8. Staff member retired at the end of November 2024.
9. Reduced cleaning costs and some energy saving measures.
10. Essential work required at the Community Centre request for support.
11. Less spent on playground repairs
12. One vacancy not filled.
13. Expenses slightly less.
14. Grant payment to client
15. Chairs Purse unexpected expenditure re: staff.
16. Budget not set for 2024/25.
17. Councillor training taken
18. Grant funding payable to partner in bid

CAIA PARK COMMUNITY COUNCIL

ANNUAL RISK ASSESSMENT 2024 as at March 2025

1. INSURANCE		
	Cover	Action required (if any)
a. loss or damage to physical assets:		
(i) Prince Charles Rd offices	£570,555	Adequate (Rebuild cost)
(ii) Prince Charles Rd contents	£31,726	Adequate
(iii) All risks	£18,053	Adequate
b. public liability	£10,000,000	Adequate
c. consequential loss Prince Charles Road	£5,000	Adequate
d. money in transit	£5000	Adequate
e. employers' liability	£10,000,000	Adequate
f. fidelity guarantee	£500,000	Adequate
g. personal accident – members	Capital £50,000 Weekly - £200	Adequate
- staff	Capital - 5 x annual earnings Weekly – 0.50 times weekly earnings	
h. libel and slander	£100,000	Adequate
i. legal expenses	£100,000	Adequate
2. INTERNAL CONTROLS		
As per current Financial Regulations	Adequate - reviewed December 2022.	S10.1 amended following internal audit. Planned review during 2025/26
As per current Standing Orders	Adequate – reviewed December 2022	Amended to reflect hybrid meetings and electronic delivery of agenda. Planned review during 2025/26
Investment strategy	Adequate – reviewed December 2022	
Supplier Fraud	Included in this assessment	
3. PREMISES		
Pentre Gwyn Community Centre (Supported by Community Council)	Ongoing financial support from Community Council.	One request received during 2024/25
4. GOVERNANCE		
Possible compliance required with extended Welsh measure (Welsh Language) requirements which could be rolled out to community councils		Additional costs to comply. No further guidance on this as yet.
Implications for the Well-being of Future Generations (Wales) Act 2015	Welsh Government direction for Community Councils with an	Possible capacity issues Directing qualifying Community

	income/expenditure of over £200k per annum to contribute towards the prescribed goals contained within the Act and collaborative working with the Public Service Board to be established by principal Authorities.	<p>Council resources to prescribed goals rather than what the Community Council feel their community requirements are.</p> <p>Annual report for 2023/24 presented to Council at August 2024 council meeting and adopted by Community Council as required by legislation</p>
Local Government & Elections (Wales) Act 2021	New requirements from April/May 2022. May require additional financial resources to fund hybrid meetings, staff and councillor training programmes	Met from first year from Reserves including the capital receipt. Plans to make alterations to the building to make a larger meeting room before purchasing hybrid meeting equipment.
Supplier Fraud	Minimal risk at present as online banking not used and limited financial transactions	<ul style="list-style-type: none"> • Train/alert staff to potential risks of providing sensitive council information especially contract and account information • Challenge change of supplier details procedure (where a supplier has purported to have changed their bank details (verify) • Check addresses and financial health details with Companies House • Ensure adequacy of insurance cover

Cyngor Bwrdeistref Sirol Wrecsam / Wrexham County Borough Council
Neuadd y Dref, Wrecsam. LL11 1AY
Guildhall, Wrexham. LL11 1AY
www.wrecsam.gov.uk www.wrexham.gov.uk
Cyfnewid Testun/Text Relay: 18001



Caia Park Community Council

Eich Cyf/Your Ref

Ein Cyf/Our ref

Dyddiad/Date

Gofynner am/Ask for

Rhif Cyswilt/Contact No

E-bost/E-mail

P/2025/0573

29/07/2025

Dafydd Thomas

01978 298777

dafydd.thomas@wrexham.gov.uk

Dear Clerk,

TOWN AND COUNTRY PLANNING ACT 1990

**PROPOSAL: CODI BWYTY SY'N SEFYLL AR EI BEN EI HUN GYDA CHYFLEUSTER
GYRRU DRWODD, MAES PARCIO, TIRLUNIO A GWAITH CYSYLLTIEDIG
/ ERECTION OF A FREESTANDING RESTAURANT WITH DRIVE THRU FACILITY, CAR
PARKING, LANDSCAPING AND ASSOCIATED WORKS
LOCATION: CAR PARK, TESCO STORES LTD, CRESCENT ROAD, WREXHAM, LL13
8HF**

I have received an application for the proposal described above. The relevant documents as submitted by the applicant/agent can be viewed on our website
www.wrexham.gov.uk/service/search-planning-applications

I would be pleased to receive any comments which you may wish to make. The case officer Dafydd Thomas (telephone number 01978 298777, email dafydd.thomas@wrexham.gov.uk) would be pleased to try and provide further information if you require it. Please do not hesitate to get in touch.

Any comments can be made online or by email to planning_comments@wrexham.gov.uk. Comments must be received within 21 days of the date of this letter unless you have agreed an extension of time; initial comments are also helpful if an extension of time is required.

Yours sincerely,

David Fitzsimon
Prif Swyddog Yr Economi a Chynllunio
Chief Officer Economy and Planning

Cyngor Bwrdeistref Sirol Wrecsam/ Wrexham County Borough Council
Neuadd y Dref, Wrecsam. LL11 1AY
Guildhall, Wrexham. LL11 1AY
www.wrecsam.gov.uk www.wrexham.gov.uk
Cyfnewid Testun/Text Relay: 18001



Caia Park Community Council

Eich Cyf/Your Ref

Ein Cyf/Our ref

Dyddiad/Date

Gofynner am/Ask for

Rhif Cyswilt/Contact No

E-bost/E-mail

P/2025/0576

01/08/2025

Jenni Perkins

01978 298776

jenni.perkins@wrexham.gov.uk

Dear Clerk,

TOWN AND COUNTRY PLANNING ACT 1990

PROPOSAL: CODI CANOPI AR GYFER LLEOEDD PARCIO CLICIO A CHASGLU A 21 O FOLARDIAU NEWYDD

/ ERECTION OF CANOPY FOR CLICK AND COLLECT PARKING AND 21 NO. NEW BOLLARDS

LOCATION: TESCO EXTRA, TESCO STORES LTD, CRESCENT ROAD, WREXHAM, LL13 8HF

I have received an application for the proposal described above. The relevant documents as submitted by the applicant/agent can be viewed on our website
www.wrexham.gov.uk/service/search-planning-applications

I would be pleased to receive any comments which you may wish to make. The case officer Jenni Perkins (telephone number 01978 298776, email jenni.perkins@wrexham.gov.uk) would be pleased to try and provide further information if you require it. Please do not hesitate to get in touch.

Any comments can be made online or by email to planning_comments@wrexham.gov.uk. Comments must be received within 21 days of the date of this letter unless you have agreed an extension of time; initial comments are also helpful if an extension of time is required.

Yours sincerely,

David Fitzsimon
Prif Swyddog Yr Economi a Chynllunio
Chief Officer Economy and Planning

Cyngor Bwrdeistref Sirol Wrexham/ Wrexham County Borough Council
Neuadd y Dref, Wrexham. LL11 1AY
Guildhall, Wrexham. LL11 1AY
www.wrexham.gov.uk www.wrexham.gov.uk
Cyfnewid Testun/Text Relay: 18001



Caia Park Community Council

Eich Cyf/Your Ref	P/2025/0600
Ein Cyf/Our ref	07/08/2025
Dyddiad/Date	Dafydd Thomas
Gofynner am/Ask for	01978 298777
Rhif Cyswllt/Contact No	
E-bost/E-mail	dafydd.thomas@wrexham.gov.uk

Dear Clerk,

TOWN AND COUNTRY PLANNING ACT, 1990 - CONTROL OF ADVERTISEMENT REGULATIONS 1992

**PROPOSAL: CANIATÂD HYSBYSEBU AR GYFER 2 ARWYDD FFASGIA, 3 LLYTHYREN BWTH AC 1 SGRIN BWTH DIGIDOL 15" / ADVERTISEMENT CONSENT FOR 2 NO. FASCIA SIGNSS, 3 NO. BOOTH LETTERING AND 1 NO. 15" DIGITAL BOOTH SCREEN
LOCATION: CAR PARK, TESCO STORES LTD, CRESCENT ROAD, WREXHAM, LL13 8HF**

I have received an application for advertisement consent for the proposal described above. The relevant documents as submitted by the applicant/agent can be viewed on our website www.wrexham.gov.uk/service/search-planning-applications

I would be pleased to receive any comments which you may wish to make. The case officer Dafydd Thomas (telephone number 01978 298777, email dafydd.thomas@wrexham.gov.uk) would be pleased to try and provide further information if you require it. Please do not hesitate to get in touch.

Any comments can be made online or by email to planning_comments@wrexham.gov.uk. Comments must be received within 21 days of the date of this letter unless you have agreed an extension of time; initial comments are also helpful if an extension of time is required.

Yours sincerely,

David Fitzsimon
Prif Swyddog Yr Economi a Chynllunio
Chief Officer Economy and Planning

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Guildhall, Wrexham. LL11 1AY
www.wrecsam.gov.uk www.wrexham.gov.uk
Cyfnewid Testun/Text Relay: 18001



Caia Park Community Council

Eich Cyf/Your Ref

Ein Cyf/Our ref

Dyddiad/Date

Gofynner am/Ask for

Rhif Cyswilt/Contact No

E-bost/E-mail

P/2025/0604

06/08/2025

Dafydd Thomas

01978 298777

dafydd.thomas@wrexham.gov.uk

Dear Clerk,

TOWN AND COUNTRY PLANNING ACT, 1990 - CONTROL OF ADVERTISEMENT REGULATIONS 1992

**PROPOSAL: CANIATÂD HYSBYSEB AR GYFER 2 ARWYDD SY'N SEFYLL AR EI BEN EI HUN / ADVERTISEMENT CONSENT FOR 2 FREE STANDING SIGNS
LOCATION: CAR PARK, TESCO STORES LTD, CRESCENT ROAD, WREXHAM, LL13 8HF**

I have received an application for advertisement consent for the proposal described above. The relevant documents as submitted by the applicant/agent can be viewed on our website www.wrexham.gov.uk/service/search-planning-applications

I would be pleased to receive any comments which you may wish to make. The case officer Dafydd Thomas (telephone number 01978 298777, email dafydd.thomas@wrexham.gov.uk) would be pleased to try and provide further information if you require it. Please do not hesitate to get in touch.

Any comments can be made online or by email to planning_comments@wrexham.gov.uk. Comments must be received within 21 days of the date of this letter unless you have agreed an extension of time; initial comments are also helpful if an extension of time is required.

Yours sincerely,

David Fitzsimon
Prif Swyddog Yr Economi a Chynllunio
Chief Officer Economy and Planning

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Cyfnewid Testun/Text Relay: 18001



Caia Park Community Council

Eich Cyf/Your Ref	P/2025/0605
Ein Cyf/Our ref	07/08/2025
Dyddiad/Date	Dafydd Thomas
Gofynner am/Ask for	01978 298777
Rhif Cyswilt/Contact No	
E-bost/E-mail	dafydd.thomas@wrexham.gov.uk

Dear Clerk,

TOWN AND COUNTRY PLANNING ACT, 1990 - CONTROL OF ADVERTISEMENT REGULATIONS 1992

PROPOSAL: CANIATÂD HYSBYSEBU AR GYFER ARWYDDION SAFLE AMRYWIOL GAN GYNNWYS 4 ARWYDD ANNIBYNNOL, 2 ARWYDD CYFEIRIADOL, 1 UNED BANER A 22 ARWYDD DOT / ADVERTISEMENT CONSENT FOR VARIOUS SITE SIGNAGE INCLUDING 4 NO. FREESTANDING SIGNS, 2 NO. DIRECTIONAL SIGNS, 1 NO. BANNER UNIT AND 22 NO. DOT SIGNS

LOCATION: CAR PARK, TESCO STORES LTD, CRESCENT ROAD, WREXHAM, LL13 8HF

I have received an application for advertisement consent for the proposal described above. The relevant documents as submitted by the applicant/agent can be viewed on our website www.wrexham.gov.uk/service/search-planning-applications

I would be pleased to receive any comments which you may wish to make. The case officer Dafydd Thomas (telephone number 01978 298777, email dafydd.thomas@wrexham.gov.uk) would be pleased to try and provide further information if you require it. Please do not hesitate to get in touch.

Any comments can be made online or by email to planning_comments@wrexham.gov.uk. Comments must be received within 21 days of the date of this letter unless you have agreed an extension of time; initial comments are also helpful if an extension of time is required.

Yours sincerely,

David Fitzsimon
Prif Swyddog Yr Economi a Chynllunio
Chief Officer Economy and Planning

CAIA PARK COMMUNITY COUNCIL

APPLICATION FORM FOR FINANCIAL ASSISTANCE (Local Government Act 1972 Sections 137 & 145)

Name of group/organisation

Caia Park Partnership Older People's Lunch Club

Details of main contact

Title

Mrs

First Name

Kath

Surname

Williams

Position held

Older People's Officer

Tel No

07594 110179

Address for correspondence

**Caia Park Partnership Ltd
Prince Charles Road
Wrexham
LL13 8TH**

What does your organisation do?

My Lunch Club is for older community residents, to meet once a week and eat a freshly cooked two course meal, they also enjoy prize bingo and socialising within the group.

All if the above remove isolation, food poverty and digital exclusions. While our members are on site we can assist or sign post for issues they need help with i.e. blue badge renewal, assisted bin collection & social service referrals to name just a couple of issues

How many people are involved with your group

members

20

Volunteers

3

staff

2

Is the group affiliated to another organisation (if so please state)

Is the group a charitable body or registered charity?

yes

What does your organisation want to do with the grant from the Community Council?

I would like to take the group to the sea side as they are always reminiscing about back in the days where people on the estate did day trips..

Unfortunatly we have no funding stream for Lunch club and are completely self sustainable, so am looking at costs to cover transportation and Lunch

Handudno

Please give a breakdown of costs

£

Bus Hire for the day with driver	850.00
Fish & Chips with a drink	375.00
Total	£1175.00
Total amount requested from the Community Council	£1175.00

How many people from Caia Park will benefit from this project?

25

Have you applied to other organisations for funding

No

If so have you been successful (amount)

As well as completing this application form a copy of the group's accounts for the previous year must be submitted. In the case of new organisations a projected income and expenditure statement will be accepted with a recent bank statement.

Name of person making the application

Kath Williams



23/6/25

Sopr

,CAIA PARK COMMUNITY COUNCIL

APPLICATION FORM FOR FINANCIAL ASSISTANCE (Local Government Act 1972 Sections 137 & 145)

Name of group/organisation

Caia Park Environmental Group

Details of main contact

Title

Miss

First Name

Dorothy

Surname

Mitchell

Position held

Chair

Tel No

07751 988578

Address for correspondence

66 Gwenfro
Wrexham
LL13 8TW

What does your organisation do?

The Caia Park Environmental group is to raise awareness of local and national issues in educating Environmental issues within the local community of Caia Park which in turn helps to improve the environment and the place that we live and work and covers the five wards.

We organise and fund raise with Environmental events for the community and do Environmental Education. We go into schools in promote and support the environment, promote recycling litter picks, promoting biodiversity and carbon reduction. We run a community bike project which helps in the reduction of items going to landfill. We have in the past arranged river clean-ups and clean-up days. We promote environmental issues both local and global, and also encourage social inclusion and economic development and which this enable and develops people's well-being and it gives them pride in their local community.

How many people are involved with your group

Committee members

8

Volunteers

12

staff

None

Is the group affiliated to another organisation (if so please state)

No

Is the group a charitable body or registered charity?

No

What does your organisation want to do with the grant from the Community Council?

We are wanting to hold an Environmental Education Awareness Open Day to promote the environment for the public. This event is open to everyone and can have over 300 people in attendance. The day is to promote how people can support their local environment through displays and activities.

Please give a breakdown of costs

	£
: Public Liability Insurance	£300.00
Entertainment	£90.00
Volunteer Expenses and transportation	£80.00
Public Licence	£21.00
Materials for Children's Activities	£10.00
Total	£500
Total amount requested from the Community Council	£500

How many people from Cala Park will benefit from this project?

300+

Have you applied to other organisations for funding

No

If so have you been successful (amount)

N/A

As well as completing this application form a copy of the group's accounts for the previous year must be submitted. In the case of new organisations a projected income and expenditure statement will be accepted with a recent bank statement.

Name of person making the application

Signature

Date

04 October 2024

If you have difficulty completing this form please contact The Clerk of the Council at the Community Council Offices, Prince Charles Road, Wrexham LL13 8TH to whom the completed form should be returned.

(Information from this form will be shared with Community Councillors to enable them to consider your application)

GUIDANCE NOTES AND CONDITONS FOR GRANT APPLICATIONS.

The Community Council has a limited annual grants budget and has a responsibility to ensure that grants are spent appropriately and that the use the grant is put to has some direct benefit to the community of Caia Park.

Grants cannot be paid to an individual and do not cover personal sponsorship. They are primarily awarded to support community organisations or initiatives. Grants will not normally exceed the maximum of £500 set by the Council and are limited to one application per organisation in any one financial year.

Occasionally, the Community Council receives applications from National charities. These are considered towards the end of the financial year and any award will be dependent on funds being available at that time. Each application will be considered on its merits and in the case of National charities and those based outside of the County Borough awards will be limited to £50. Locally based charities benefiting residents of Caia Park would generally be limited to £100 unless exceptional circumstances apply.

Grant applications are usually considered on a quarterly basis (April/July/Oct/Jan)

The Community Council will require copies of receipts where practicable for purchases made from the grant for audit purposes. In some instances, the Community Council may purchase specified goods rather than provide a cash donation.

If the grant is for a one-off event, a report outlining the numbers from the community attending the event is required together with an income and expenditure sheet immediately following the event. The Community Council reserve the right to recover any surpluses unless otherwise agreed.

Any award of a grant should be acknowledged immediately following receipt either by letter or email (clerk@caiapark.gov.uk)

The Community Council may attach conditions to any grant as it sees fit to ensure monitoring and accountability. These will be detailed in the letter accompanying the grant if successful.

The award of a grant does not imply that subsequent applications in future years will be considered favourably.

CAIA PARK ENVIRONMENT GROUP

Income and Expenditure Account

for the year ended 31st December 2023

	2023	2022
	£	£
Opening balance as at 1 January	2,912.82	2,317.83
<u>Income</u>		
Transfer from Lloyds to Barclays	2,847.01	0.00
Reduction of Transfer to Lloyds from Barclay's in opening balance	-£2,847.01	0.00
Grants (for projects)	300.00	364.00
Environmental Day	210.00	0.00
Garden Competition	300.00	610.00
Christmas Celebration	39.50	157.00
Bike Project/Sponsored Bike Ride	0.00	60.00
Fundraising	0.00	439.60
Total Income	849.50	1,630.60
<u>Expenditure</u>		
<u>Projects</u>		
Garden competition	29.30	494.17
Allotment		
Bike project		50.79
Education Awareness Open Day		51.00
Christmas celebrations		10.00
Unpresented cheque		9.00
Total project expenses	29.30	614.96
<u>Administrative expenses</u>		
Insurance/affiliation fees	211.52	
Fund-raising expenses		10.00
Stationery and general expenses		35.68
Garage rent	124.99	374.97
Volunteer Expenses		
Hire of Meeting Room		
Total revenue expenses	336.51	420.65
Total expenditure	365.81	1,035.61
SURPLUS/(DEFICT) FOR THE YEAR CLOSING BALANCE	3,396.51	2,912.82

Approved on behalf of the Committee

Dorothy Mitchell
Chair

Date

CAIA PARK COMMUNITY COUNCIL

Financial Statement for the Period Ended 31st August 2025

Budget to 31-Mar-25	Actual to 31-Mar-25	BUDGET HEADING	Budget 2025-2026	Actual to 31-Aug-25
		INCOME		
271,932	271,932	Precept	291,528	194,352
2,500	3,667	Interest on Investments	2,700	994
1,000	1,000	Rent/letting fees: Prince Charles Rd	1,000	0
-	1,449	Sundry Income	0	1,100
7,360	7,959	Community Advice Service	7,728	0
12,000	11,462	Community Agent	12,000	0
0	0	Play grant via WCBC	0	0
0	0	Grant - Low Carbon Pilot	0	0
0	2,413	Grant - Access to Work	0	0
0	0	Reserves	0	0
294,792	299,882	TOTAL INCOME	314,956	196,446
		EXPENDITURE		
5,000	17,061	S.137 Donations	5,000	200
1,364	1,000	S.137 Donations older People	1,364	500
44,973	43,363	General Administration	46,200	17,207
122,634	109,773	Community Advice service	128,438	38,850
21,558	18,243	Prince Charles Road	23,825	5,946
1,000	2,000	Amenities & Environment	1,000	0
		Children's Services:		
9,158	9,158	CPP outreach SLA	9,525	2,381
14,737	15,089	Play areas	15,693	7,708
3,000	269	Repairs play areas	2,500	939
18,869	11,880	School crossing	18,533	0
17,666	17,666	Gwenfro Valley SLA	18,373	0
17,981	17,981	Venture SLA	18,700	0
0	0	Footway Lighting	0	0
0	0	Traffic Calming	0	0
9,681	9,635	External Grants Comm Agent	12,000	4,815
0	300	Misc.	0	0
0	0	Elections	0	0
0	118	Chairs Purse	300	0
0	0	Mental Health Project	0	0
0	364	Councillor Allowances	52	0
0	40	Councillor Training	0	0
0	3,330	Low Carbon Pilot	0	0
287,621	277,270	TOTAL EXPENDITURE	301,503	78,546
	22,612		13,453	

2024/25			2025/26	
Estimate to 31-Mar-25	Actual to 31-Mar-25		Estimate to 31-Mar-26	Actual to 31-Aug-25
336,955	336,955	Balance at 1 April 2025	359,567	359,567
<u>294,792</u>	<u>299,882</u>	Total Income	<u>314,956</u>	<u>196,446</u>
631,747	636,837		674,523	556,013
287,621	277,270	Total Expenditure	301,503	78,546
<u>344,126</u>	<u>359,567</u>	Balance at 31 March 2026	<u>373,020</u>	<u>477,467</u>