

CAIA PARK COMMUNITY COUNCIL

A Voice for the Community

Clerk of the Council:
~~Michael Morris MCIPS~~
Andrea Evans



Community Council Offices
Prince Charles Road
Wrexham, LL13 8TH
Tel: 01978 354825
Email: clerk@caiapark.gov.uk

8th February 2026

TO: ALL COUNCILLORS

Dear Councillor,

An Ordinary meeting of the Council will be held at 6.30pm on **Thursday 12th February 2026**.

The meeting will be held remotely via ZOOM for the transaction of the following business.

Yours sincerely

A Evans

Andrea Evans

Clerk of the Council

Email: clerk@caiapark.gov.uk

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND
E-mail the Clerk for details on how to gain remote access to the meeting

AGENDA

1. **Apologies for absence.**
2. **Confirmation of the minutes of the Ordinary meeting held remotely on 15th January 2026 and update.**
3. **Declarations of Members' interests.**
4. **Police Matters, Police UK stats (Latest update December 2025)**
5. **Members' reports.**
6. **To consider written applications for the office of Councillor and to Co-opt a candidate to fill an existing vacancy in the Queensway Ward.**
7. **Correspondence**
 - (i) **WCBC – Wrexham Youth Justice Service Mobile Youth Provision Launch Event**
 - (ii) **Andrew Ranger, MP for Wrexham – Pride in Place Impact Funding – Survey Results**

8. To consider and decide on the recommendations of the Independent Remuneration Panel for Wales 2025-2026
9. To consider a proposal from Cllr J. Jolley that the Community Council purchases grit bins for Caia Park, and takes on the responsibility and costs for installation, ongoing annual maintenance and refilling.
10. To receive an update on the proposal from Cllr J. Jolley to add adult gym equipment to the Whitegate play areas
11. Planning Applications (All documents can be accessed via [www.wrexham.gov.uk/ service/search-planning-applications](http://www.wrexham.gov.uk/service/search-planning-applications))
(i) P/2025/0573 – Car Park, Tesco Stores Ltd, Crescent Road, Wrexham, LL13 8HF - Erection of freestanding restaurant with drive thru facility, car parking, landscaping and associated works
12. Financial statement for the period ending 31st January 2026.
13. Accounts for payment (attached).
To approve accounts for payment in February 2026.
14. To exclude members of the press and public due to consideration of confidential information contained in the next item of business.

PART 2

15. To receive an update on staffing matters.

PRESS & PUBLIC

If any interested party wishes to attend the remote meeting, please email the Clerk on clerk@caiapark.gov.uk and an invitation to the Zoom meeting will be sent to you in advance of the meeting. (Please note this does not infer any right to speak or take part in the meeting without prior permission)

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on
15th January 2026

Cllr M. King (Chair) (A/V)

Cllr B. Cameron (A/V)	Cllr L. Mort (A/V)
Cllr S. Edwards (A/V)	Cllr M. Peters (A/V)
Cllr L. Fellows (A/V)	Cllr L. Platt (A)
* Cllr F. Hardman	Cllr C. Ridgeway (A)
Cllr J Jolley (A/V)	Cllr G. Williams (A/V)
Cllr C. Lloyd (A/V)	Cllr P. Williams (A)

* Absent

Key: (A/V) = Audio and visual presence
(A) = Audio presence

Also present:

104. APOLOGIES

There were apologies for absence from Cllr F. Hardman.

105. MINUTES

RESOLVED: *That the minutes of the Ordinary Meeting held on 11th December 2025 be accepted as a true and accurate record.*

Update: None

106. DECLARATION OF MEMBER'S INTERESTS

All Personal and Prejudicial relating to **Item 7** - To consider budget detail for 2026/27 and agree precept levy:

Cllr M. King - (Children's services element of budget) as an employee at The Venture, Trustee of Caia Park Partnership (SLA providers)

Cllr C. Lloyd - (Children's services element of budget) as a Trustee of Caia Park Partnership (SLA provider)

Cllr P. Williams - (Children's services element of budget) as a Trustee of Caia Park Partnership (SLA provider)

Cllr S. Edwards - (Children's services element of budget) as an employee at The Venture (SLA provider)

Cllr M. Peters - (Children's services element of budget) as a volunteer at The Venture (SLA provider)

Cllr L. Fellows - (Children's services element of budget) as a volunteer at The Venture (SLA provider)

Cllr L. Platt - (Children's services element of budget) as an employee at The Venture (SLA provider)

107. POLICE MATTERS

The latest available crime statistics to the end of November 2025 had been circulated to Members.

Cllr B. Cameron reported that he had recently contacted the police about the problem of motorbikes racing through the area and causing damage to grassy areas by churning up the ground.

108. MEMBERS REPORTS

Cllr B. Cameron reported that the planning application for the installation of a bio flue burner near Gwenfro School had been rejected by WCBC and the application had been subject to a "call in" by the Welsh Government.

Cllr L. Platt reported issues in the woodlands area at the Dunks. Trees had been cut down; Fires started; and Fly tipping had increased. She had reported this to WCBC and was awaiting a reply.

Cllr C. Ridgeway reported that he had received complaints from residents about the mess made by contractors working near Moorlands Avenue. He had emailed WCBC twice about this, and it had been cleaned up.

109. CORRESPONDENCE

(i) WCBC – Wrexham City Public Space Protection Order (PSPO) 2026 Consultation

RESOLVED: Individual Councillors could make a response if they wished, and the Council supports the introduction of a new order.

110. BUDGET DETAILS FOR 2026/27 AND PRECEPT LEVY

A budget workshop had been held on 18th December 2025 for Members to consider the budget for 2026/27. The Clerk presented the budget report including the latest proposed figures.

During the workshop Members were advised that:

- The pay award for 2026/27 was estimated at 4%.
- Children's Services SLAs were estimated to increase by 4%.
- The employer's pension contributions for 2026/27 would be funded from the pension fund surplus.
- It was anticipated that during the year, the Council would enter into a new contract for IT/telephone services to reduce costs and obtain a better service. Computer equipment was old and should be updated.
- There was no provision for additional expenditure to satisfy the face-to-face and remote attendance at meetings (hybrid meetings), although this could be funded from capital reserves depending on the type of equipment purchased.
- Necessary repair and maintenance work on the building had been identified. Where applicable, expenditure would be made from the capital reserve. Any expenditure classed as revenue would have to be met from the £1000 budget or reserves.
- There was no budget currently for the provision of Christmas light for 2026.
- The tax base used in the budget proposal was 4027.

The proposals were discussed.

RESOLVED:

- (i) *That the Clerk would inform Wrexham CBC that the precept requirement for 2026/27 was £75 per Band D equivalent property yielding £302,025 based on a property tax base of 4027.*

111. UPDATE ON THE PROPOSAL FROM CLLR J. JOLLEY TO ADD ADULT GYM EQUIPMENT TO THE WHITEGATE PLAY AREA

Cllr J. Jolley updated Members, and this was discussed.

RESOLVED: That Cllr J. Jolley would report back to Members when he had additional information.

112. TO APPROVE THE DRAFT UPDATED STANDING ORDERS.

The current Standing Orders and the new draft Standing Orders had been sent to Members in December 2025 for their consideration, and for them to advise the Clerk of any proposed amendments before the meeting so that decisions on adoption could be made. The Clerk had received some responses, including a 10-page response that day from Cllr S. Edwards. As Members and the Clerk had not had sufficient time to read and consider the document, it was proposed that the item was deferred.

RESOLVED: That the item is deferred.

113. TO REVIEW THE DECISION MADE ON 13TH MARCH 2025 THAT THE DRAFT GUIDANCE FOR USE OF THE ZOOM CHAT FACILITY BE ADOPTED

The Clerk had circulated to Members the draft guidance that had been adopted in March 2025 together with the decision that was made at that meeting. It was proposed that the decision made previously was again approved.

RESOLVED: That the draft guidance for use of the Zoom Chat facility was again approved.

114. PLANNING APPLICATIONS

(i) **P/2025/0917** - 11 Rivulet Road, Wrexham, LL13 8DT – Change of use of building from Class C3 (dwelling) to Class C4 (house in multiple occupation – 4 persons)

RESOLVED: That the Council objects to the application on the grounds of potential overcrowding in the area and concerns that the property would not hold 4 multiple occupation units.

115. FINANCIAL MONITORING

The Financial Statement for the period ending 31st December 2025 was submitted.

RESOLVED: That the financial statement for the period be received and adopted.

116. ACCOUNTS FOR PAYMENT

RESOLVED: That the accounts for payment in January 2026 be paid:

Accounts for payment January 2026

D.D.	Enreach	Advice Service	*	531.03	
		General Admin	*	<u>177.01</u>	708.04
D.D.	O2 (Sept)	Advice Service	*		62.93
D.D.	Natwest Card (Zoom)	General Admin	*		16.79
D.D.	Natwest Card (Indeed)	General Admin		29.33	
		Advice Service		<u>88.00</u>	117.33
D.D.	Avensure	General Admin	*		329.30
D.D.	WCBC (Trade waste)	Prince Charles Rd			32.40

8231	CCP (Qtr3)	Children's Services			2381.25
8232	WCBC (Cleaning Nov)	Prince Charles Rd			497.47
8233	L Lewis (Sal)	Advice Service			
8236	Pentre Gwyn Older Peoples Gp	S137 Grant			1000.00
D.D.	WCBC (Rates)	Prince Charles Rd			724.00
D.D.	Hafren Dyfrdwy	Prince Charles Rd			42.93
	HM Revenue & Customs	Tax NI (Jan)			
	Clwyd Pension Fund	Pen contributions (Jan)			

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed.

(Any accounts received after the publication of agenda will be reported at the meeting)

*Figs include VAT which is reclaimable

117. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: To exclude members of the press and public due to consideration of confidential information contained within the next item of business.

PART 2

118. STAFFING MATTERS

The Clerk updated Members on employment and staffing matters, and these were discussed. The Staffing & HR Committee will discuss certain matters further when it meets.

RESOLVED: That the Advice Managers post would be advertised.

CAIA PARK COMMUNITY COUNCIL

POLICE CRIME STATISTICS 2025/26

Category	Cartrefle								
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Violence & Sexual Offences	11	10	14	12	11	13	13	7	11
Anti-social behaviour	3	6	5	8	7	6	9		5
Drugs							1		
Criminal damage and arson	11	4	5	1	2	6	7	2	6
Public Order	1	1	1	2		1	1	2	1
Shoplifting			1				2	1	1
Other theft	2		2	4	2	2	1	3	2
Bicycle theft					1				
Possession of Weapon						1			
Burglary							2	2	
Vehicle crime		1				1			1
Robbery						1			
Theft from a person									
Other crime		1	1	1			1	1	
Total for month	28	23	29	28	23	31	37	18	27

Category	Smithfield								
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Violence & Sexual Offences	21	25	28	15	22	22	15	22	17
Anti-social behaviour	18	12	9	13	13	5	8	8	8
Drugs		3	2	1	1	2			6
Criminal damage and arson	4	4	4	5	5	6	4	10	8
Public Order	9	10	4	8	3	8	2	6	3
Shoplifting	16	27	15	39	11	38	36	20	15
Other theft	4	2	2	3	4	4	3	4	5
Bicycle theft				1	1			1	
Possession of Weapon		2			2	1			1
Burglary	6	2	2	1	3	5			2
Vehicle crime		2	2	3	1		1		2
Robbery								1	
Theft from a person	1								1
Other crime			3				1	1	1
Total for month	79	89	71	89	66	91	70	73	69

Category	Queensway											
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec			
Violence & Sexual Offences	9	10	14	20	12	15	14	20	5			
Anti-social behaviour	11	10	5	9	10	10	9	9	7			
Drugs	2							1				
Criminal damage and arson	5	6	6	8	12	21	10	6	4			
Public Order	2	2		1	2	2	2	1				
Shoplifting	2	4	2	7	2	3	5	3	1			
Other theft	1	1	1	2	1	1		1				
Bicycle theft						3						
Possession of Weapon			1				1					
Burglary	3	1	3	2	2	3			1			
Vehicle crime	2		1	1	2	2		1				
Robbery	1	1		1								
Theft from a person				1								
Other crime			2	1	1		1	1				
Total for month	38	35	35	53	44	60	43	42	18			

Category	Whitegate								
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Violence & Sexual Offences	17	18	20	24	15	23	15	9	6
Anti-social behaviour	9	5	9	7	9	6	4	4	3
Drugs	2	1	1		1	1		1	
Criminal damage and arson	5	6	10	7	4	3	2	3	4
Public Order	2	2	3		2	5	5	1	2
Shoplifting	1					2			
Other theft	1	3	2		1		5	3	1
Bicycle theft						1			
Possession of Weapon				2	1	1			
Burglary	3	3	1	4	2	1			1
Vehicle crime		1	1	3	1			2	
Robbery							1		
Theft from a person									2
Other crime	1		4		1	2	1	1	
Total for month	41	39	51	47	37	45	33	24	19

Category	Wynnstay								
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Violence & Sexual Offences	6	10	10	10	9	14	6	3	6
Anti-social behaviour	6	4	2	5	4	2	2	5	3
Drugs		3	1			1	1		1
Criminal damage and arson	10	1	11	2	5	14	10	6	5
Public Order	1	1		1	1	2	1	1	
Shoplifting	1			1		1	2	1	1
Other theft	1	2	1	2	1	1		1	2
Bicycle theft		1			1	1	1		
Possession of Weapon						1			
Burglary	2		1	2		2			4
Vehicle crime				2	3	1	1	1	2
Robbery			1						
Theft from a person					1				
Other crime	1	1		2		1	2		2
Total for month	28	23	27	27	25	41	26	18	26

Community council

From Darren Williams [REDACTED]
Date Mon 12/01/2026 17:36
To Clerk <clerk@caiapark.gov.uk>
Cc [REDACTED]

Dear Andrea ,

I hope this email finds you well. I am writing to formally express my interest in joining the Community Council.

As a local man that's grown up and been around such organisations as the venture the caia park partnership as well as being a big part of the local grassroots football community through my involvement as a player and as a youth coach I'm very community orientated and would love to help the community more

I am keen to learn more about how the council operates, how decisions are made, and how councillors represent and support residents. I believe that this opportunity would allow me to develop valuable skills, increase my knowledge of local governance, and contribute positively through observation and participation where appropriate.

I would be very grateful for the opportunity to apply for the role of community councillor as I feel I have grown up in the community and have benefitted from various different avenues of community help via youth clubs when I was younger , the venture gave me a safe place to play and make friends , I played for the Venture and Queenspark during my youth period of football and into the men's game with Queenspark , I then went on to coaching a youth team at Queenspark.

Through my years have seen many great relationships start from every different community within the same community and I'd like to give back and help the community to continue to thrive and help their voices be heard.

Thank you for considering my application I look forward to your response.

Yours sincerely,

Darren Anthony Williams
[REDACTED]
[REDACTED]
[REDACTED]



Wrexham Youth Justice Service Mobile Youth Provision Launch Event

From Marie Russell <Marie.Russell@wrexham.gov.uk>

Date Fri 23/01/2026 16:21

To 'abenburyclerk@gmail.com' <abenburyclerk@gmail.com>; 'clerk@actoncommunitycouncil.gov.uk' <clerk@actoncommunitycouncil.gov.uk>; 'broningtoncommunitycouncil@hotmail.co.uk' <broningtoncommunitycouncil@hotmail.co.uk>; 'keithlea@hotmail.com' <keithlea@hotmail.com>; Clerk <clerk@caiapark.gov.uk>; 'clerk@cefncommunitycouncil.gov.uk' <clerk@cefncommunitycouncil.gov.uk>; 'enquiriesclerkcucc@gmail.com' <enquiriesclerkcucc@gmail.com>; 'info@chirktowncouncil.org.uk' <info@chirktowncouncil.org.uk>; 'clerk@coedpoeth.com' <clerk@coedpoeth.com>; 'erbistockcouncilclerk@gmail.com' <erbistockcouncilclerk@gmail.com>; 'esclushamcommunitycouncil@yahoo.com' <esclushamcommunitycouncil@yahoo.com>; 'clerk@glyntraian.org.uk' <clerk@glyntraian.org.uk>; 'clerk@gresfordcommunitycouncil.gov.uk' <clerk@gresfordcommunitycouncil.gov.uk>; 'gweryslltcommunitycouncil@outlook.com' <gweryslltcommunitycouncil@outlook.com>; 'hanmer.communitycouncil@outlook.com' <hanmer.communitycouncil@outlook.com>; 'clerkforholtcc@outlook.com' <clerkforholtcc@outlook.com>; 'clerk@isycodcommunitycouncil.gov.uk' <clerk@isycodcommunitycouncil.gov.uk>; 'clerk.llangollenrural@gmail.com' <clerk.llangollenrural@gmail.com>; 'cyngorglynceiriogcouncil@outlook.com' <cyngorglynceiriogcouncil@outlook.com>; 'clerk@offacomunitycouncil.gov.uk' <clerk@offacomunitycouncil.gov.uk>

Cc Amy Hutchinson <Amy.Hutchinson@wrexham.gov.uk>

MESSAGE FROM Amy Hutchinson

Youth Justice and Prevention Service Manager /Rheolwr Gwasanaeth Cyfiawnder Ieuenctid ac Atal, WCBC

Dear Community Council clerk/Chair

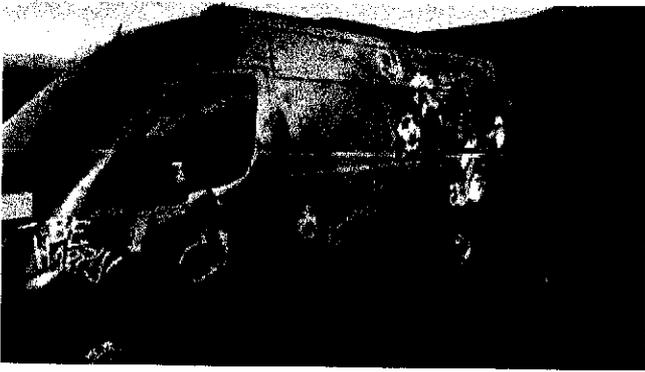
I am the service manager at Wrexham Youth Justice Service and would like to invite Community Council members to attend our launch event taking place on Tuesday 17th February at 11am at Eagles Meadow.

In April last year we applied for Shared Prosperity Funding and were successful. We have used this funding to buy van and convert it into a mobile youth club to enable us to engage with young people across Wrexham in their own communities. The aim of the provision is not only to engage with hard to reach young people but also to respond to areas where Anti-social behaviour is being displayed and reduce these occurrences. It has been a long and difficult task but the provision is finally ready and we plan to hold an event where children, young people and their families can come to view the provision and engage with services from across Wrexham aimed at supporting young people.

We consulted with young people across Wrexham and they have named the provision 'The Base', the exterior has been designed by young people and completed by a local graffiti artist, all the conversion work has been completed by a local firm and the staff across all our Prevention and Support Services have come together and worked extremely hard to make this idea a reality.

We will be sending out a press release and advertising the event across our media platforms, within schools and across our networks and are currently in the process of designing posters and invites to ensure we have a good turn out. I would like to invite you to attend the event.

Just to give you an idea of what the provision looks like, this is 'The Base', the inside has been converted into a space where young people can attend, we have activities, interventions, and information relating to other services available to young people in Wrexham.



Thanks

Amy Hutchinson

Youth Justice and Prevention Service Manager /Rheolwr Gwasanaeth Cyfiawnder Ieuentid ac Atal



01978 298739/07880064294

Gwasanaeth Cyfiawnder Ieuentid, Uned 21, Ystad Ddiwydiannol
Whitegate, Wreccsam, LL113 8UG

Youth Justice Service, Unit 21, Whitegate Industrial Estate, Wrexham, LL13
8UG

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facebook.com/wrexhamcouncil | facebook.com/cyngorwreccsam

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I gael rhagor o wybodaeth am sut mae Cyngor Bwrdeistref Sirol Wreccsam yn trin data personol, darllenwch ein Hysbysiadau Preifatrwydd ar ein gwefan: www.wreccsam.gov.uk

Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.

Ewch i weld - mi fedrwch chi dalu, rhoi gwybod, gwneud cais, dweud eich dweud, a dod o hyd i wybodaeth ar-lein yn www.wreccsam.gov.uk. Arbedwch bapur - meddyliwch cyn argraffu!

Mae'r neges e-bost hon ac unrhyw atodiadau wedi eu bwriadu ar gyfer yr unigolyn neu'r sefydliad y'i cyfeirir atynt yn unig. Am yr amodau llawn ynglŷn â chynnwys a defnyddio'r neges e-bost hon, ac unrhyw atodiadau, cyfeiriwch at www.wreccsam.gov.uk/top_navigation/disclaimersw.htm

We welcome correspondence in Welsh. We will respond to any correspondence in Welsh and this will not lead to any delay.

Take a look - you can pay, report, request, have your say and find information online at www.wrexham.gov.uk. Save paper - think before you print!

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Copy

Sent
4/2/26

Andrew Ranger
Member of Parliament for Wrexham
House of Commons, London SW1A 0AA
Tel: 0207 219 0359

By email.

Caia Park Community Council

30/01/2026

Dear Community Councillors,

As you are aware, I secured £1.5 million from the UK Government for Wrexham for Pride in Place Impact Funding. Earlier this month, Wrexham County Borough Council explained that this funding will be divided between Community Councils across the County Borough.

In November last year, I asked constituents to suggest ideas for how this funding could be spent in their area. I have included the key headline figures from the survey below.

1. Community Priorities and Key Findings

A. Core Funding Priorities

Funding Area	Count	% of Total
Public spaces	114	30%
Community safety	76	20%
Youth services	68	18%

B. Specific Issues to Address

- Enhancing local amenities: 185 selections
- Tackling anti-social behaviour: 182 selections

Constituency Office: 33, King Street, Wrexham. LL11 1HR
01978 788854
andrew.ranger.mp@parliament.uk



Andrew Ranger
Member of Parliament for Wrexham
House of Commons, London SW1A 0AA
Tel: 0207 219 0359

2. Community Sentiment and Urgency

Metric	Positive Count	Negative Count
Community Safety Importance	285 (Imp/V. Imp)	20 (Not Imp)
Public Spaces Satisfaction	83 (Sat/V. Sat)	123 (Dis/V. Dis)
ASB Efforts Rating	44 (Eff/V. Eff)	138 (Ineff/V. Ineff)

Also included with this letter are individual comments made by people about your specific areas (if applicable) which could give you an idea of what people would like to see the money spent on or give a starting point to further community consultation. Unfortunately, not all areas had comments submitted but many were. I know that some community councils already have an identified project in mind for the funding but for those that do not, I hope this information will be of help to you.

Please do get in touch with me if there is any further information you need or support I can give.

Best regards,

Andrew Ranger
MP for Wrexham

Constituency Office: 33, King Street, Wrexham. LL11 1HR
01978 788854
andrew.ranger.mp@parliament.uk



Andrew Ranger
Member of Parliament for Wrexham
House of Commons, London SW1A 0AA
Tel: 0207 219 0359

DISCLAIMER: COMMENTS LIFTED FROM THE SURVEY AS WRITTEN, TO REFLECT VOICE OF CONSTITUENTS

Caia

Helping fund projects such as the venture in Caia park

The council took the Queensway youth club and give them a little shelter to hang out in. So wrong on many levels

CAIA PARK COMMUNITY COUNCIL

INDEPENDENT REMUNERATION PANEL FOR WALES REPORT 2025-26

The Independent Remuneration Panel produces an annual report which sets out allowances for members of Principal Authorities, Fire Authorities, National Parks, and Community Councils. Whilst the Panel sets the level of allowances, it is up to individual members whether they choose to accept them or not. The allowances are paid for by the Community Council and if members choose not to accept them, they are required to inform the Clerk in writing.

Caia Park Community Council is in Group 2 of Community and Town Council Groupings

The following are the determinations of the Panel. All payments are required to be published annually on the Council's website.

MANDATORY PAYMENTS

Determination 7

Payment for extra costs of working from home

All councils must pay their members £156 a year (equivalent to £3 a week) towards the extra household expenses including heating, lighting, power, and broadband) of working from home.

Set payments for consumables

Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables. It is a matter for each council to make and record a policy decision in respect of when and how the payments are made and whether they are paid monthly, yearly, or otherwise. The policy should also state whether and how to recover any payments made to a member who leaves or changes their role during the financial year.

Members of Community and Town Councils are appointed office holders. Whilst not employees, their remuneration is still subject to PAYE rules. Section 316A ITEPA 2003 states no liability to income tax arises in respect of a payment an employer makes to an employee in respect of reasonable additional household expenses which the employee incurs in carrying out duties of the employment at home under homeworking arrangements. This arrangement will apply to the £156 payment made under this Determination.

Determination 43 (2022):

Contribution towards costs of Care and Personal Assistance

The purpose of this is to enable people who have personal support needs and/or caring responsibilities to carry out their duties effectively as a member of an authority.

All relevant authorities **must provide** a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows:

- Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced.
- Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real Living Wage hourly rates as defined by the Living Wage Foundation at the time the costs are incurred.

This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment shall only be made on production of receipts from the care provider.

Determination 45 (2022):

Senior role

The payment for 1 member undertaking a senior role is an annual amount of £500 (mandatory) optional up to 5.

OPTIONAL PAYMENTS

Determination 49 (2022)

Attendance Allowance

Each council can decide to introduce an attendance allowance for members. The amount of each payment must not exceed £30. A member in receipt of financial loss compensation will not be entitled to claim attendance allowance for the same event.

As the payment for attendance is optional, the council, at its first Annual Meeting, should formally decide whether to make these payments. If the council decides in favour of attendance allowances, it must produce a Scheme for formal adoption, make provision for it to be publicly available and inform the Independent Remuneration Panel.

Payments for attendance must be in respect of official business or approved duty which are identified in the council's Standing Orders or alternatively by specific resolution. The scheme should specify for which events payments will be made.

All members of the council will be entitled to the payment for attendance at the events specified in the scheme, but an individual member may decline to receive payment by informing (in writing) the proper officer.

Determination 8

Compensation for Financial Loss

An optional payment to pay financial loss compensation to their members, where such loss has occurred for attending approved duties. The Panel has determined that this payment should be aligned to the daily rate of ASHE and will be £126.74 for a full day and £63.37 for a half day.

Determination 46 (2022)

Travel costs

Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:

- 45p per mile up to 10,000 miles in the year.
- 25p per mile over 10,000 miles.
- 5p per mile per passenger carried on authority business.
- 24p per mile for private motorcycles.
- 20p per mile for bicycles

Determination 47 (2022)

Subsistence costs

If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members at the maximum rates set out below based on receipted claims:

- £28 per 24-hour period allowance for meals, including breakfast where not provided.
- £200 – London overnight.
- £95 – elsewhere overnight.
- £30 – staying with friends and/or family overnight

Determination 50 (2022)

Mayor or Chair

Community and town councils can provide a payment to the mayor or chair of the council up to a maximum of £1,500. This is in addition to the £156 payment for costs and expenses and the £500 senior salary if these are claimed.

Determination 51 (2022)

Deputy Mayor or Deputy Chair

Community and town councils can provide a payment to the deputy mayor or deputy chair of the council up to a maximum of £500. This is in addition to the £156 payment for costs and expenses and the £500 senior salary if these are claimed.

Determination 53 2022:

Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader, or Executive Member) cannot receive any payment from any community or town Council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance .

Taxation Guidance

The Panel has received the following guidance from HMRC, regarding the treatment of tax on councillor allowances:

Section 316A of the Income Tax (Earnings and Pensions) Act 2003 states no liability to income tax arises in respect of a payment an employer makes to an employee in respect of reasonable additional household expenses which the employee incurs in carrying out duties of the employment at home under homeworking arrangements. **The exemption only applies to the £156 payment made under the Determination of the Independent Remuneration Panel.** It does not exempt any additional household expenses that a Councillor may seek to claim.

The following two conditions must apply to the exemption:

1. The first provision is that there must be a formal arrangement between the individual councillor and Community and Town Council.
2. Secondly, each individual councillor must declare they work from home regularly under these arrangements. This arrangement should be set out, and a template letter is attached for your use.

The IRP has determined that Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively Councils must enable members to claim full reimbursement for the cost of their office consumables.

The Panel has also received confirmation from HMRC that an exemption may also be applied (from 5/4/2023) to the flat rate consumables payment. **Where a Council has taken the decision to pay a flat rate reimbursement of £52, then this amount is considered exempt from PAYE arrangements.**

It is necessary to be mindful of any changes of circumstances, for example, when a Councillor ceases working from home, or is otherwise no longer eligible, which would mean these payments no longer fall within the exemptions.

Example letter template to be sent to councillors from Community and Town Council :

Dear Councillor

In carrying out your duties as a Community and Town councillor, the Independent Remuneration Panel for Wales (IRP) recognises that there will be a requirement for you to work from home on a regular basis. In these circumstances, the Community and Town Council will provide a standard contribution to the costs incurred of £156 per annum (or £3 per week). This arrangement falls within the HMRC definition of "homeworking" arrangements and therefore will be exempt from PAYE.

The IRP has determined that Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively Councils must enable members to claim full reimbursement for the cost of their office consumables. Where a Council has taken the decision to pay a flat rate reimbursement of £52, then this amount is considered exempt from PAYE arrangements.

emailed 20/1/26

Cyngor Bwrdeistref Sirol Wrexham / Wrexham County Borough Council
Neuadd y Dref, Wrexham. LL11 1AY
Guildhall, Wrexham. LL11 1AY
www.wrexham.gov.uk www.wrexham.gov.uk
Cyfnewid Testun/Text Relay: 18001



Eich Cyf/Your Ref	
Ein Cyf/Our ref	P/2025/0573
Dyddiad/Date	19/01/2026
Gofynner am/Ask for	Sarah Brett
Rhif Cyswllt/Contact No	01978 298753
E-bost/E-mail	sarah.brett@wrexham.gov.uk

Dear Sir / Madam,

TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED)

**PROPOSAL: CODI BWYTY SY'N SEFYLL AR EI BEN EI HUN GYDA
CHYFLEUSTER GYRRU DRWODD, MAES PARCIO, TIRLUNIO A GWAITH
CYSYLLTIEDIG / ERECTION OF A FREESTANDING RESTAURANT WITH DRIVE THRU
FACILITY, CAR PARKING, LANDSCAPING AND ASSOCIATED WORKS
LOCATION: CAR PARK, TESCO STORES LTD, CRESCENT ROAD, WREXHAM, LL13
8HF**

I refer to my previous letter regarding the above.

I write to inform you that additional information been received in connection with the above proposal

Full details of the amendments including a location plan, can be viewed on our website www.wrexham.gov.uk/service/search-planning-applications

After you have viewed the documents you can make any comments either online via the 'comments' button or to planning_comments@wrexham.gov.uk

We welcome correspondence in Welsh. We will respond to any correspondence in Welsh which will not lead to a delay.

You should let me have any comments regarding these amendments, in writing, You should let me have any comments regarding these amendments, in writing, **within 14 days** from the date of this letter.

Any communication you may send will be placed on file and will be available for anyone to read and / or copy. If I have not heard from you by this date I will assume you have no comments to make, however any comments you may have previously made will be taken into consideration before a recommendation / decision is made

Please contact the case officer, whose details are shown above, if you have any queries regarding this proposal

Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi. We welcome correspondence in Welsh. We will respond to any correspondence in Welsh and this will not lead to any delay.

CAIA PARK COMMUNITY COUNCIL

Financial Statement for the Period Ended 31st January 2026

Budget to 31-Mar-25	Actual to 31-Mar-25	BUDGET HEADING	Budget 2025-2026	Actual to 31-Jan-26
		INCOME		
271,932	271,932	Precept	291,528	291,528
2,500	3,667	Interest on Investments	2,700	2,318
1,000	1,000	Rent/letting fees: Prince Charles Rd	1,000	500
-	1,449	Sundry Income	0	1,842
7,360	7,959	Community Advice Service	7,728	0
12,000	11,462	Community Agent	12,000	0
0	0	Play grant via WCBC	0	0
0	0	Grant - Low Carbon Pilot	0	0
0	2,413	Grant - Access to Work	0	0
0	0	Reserves	0	0
294,792	299,882	TOTAL INCOME	314,956	296,189
		EXPENDITURE		
5,000	17,061	S.137 Donations	5,000	1,400
1,364	1,000	S.137 Donations older People	1,364	1,500
44,973	43,363	General Administration	46,200	33,186
122,634	109,773	Community Advice service	128,438	57,960
21,558	18,243	Prince Charles Road	23,825	15,638
1,000	2,000	Amenities & Environment	1,000	0
		Children's Services:		
9,158	9,158	CPP outreach SLA	9,525	7,144
14,737	15,089	Play areas	15,693	15,415
3,000	269	Repairs play areas	2,500	939
18,869	11,880	School crossing	18,533	0
17,666	17,666	Gwenfro Valley SLA	18,373	18,373
17,981	17,981	Venture SLA	18,700	0
0	0	Footway Lighting	0	0
0	0	Traffic Calming	0	0
9,681	9,635	External Grants Comm Agent	12,000	4,780
0	300	Sundry Exp.	0	13,400
0	0	Elections	0	4,884
0	118	Chairs Purse	300	0
0	0	Mental Health Project	0	0
0	364	Councillor Allowances	52	0
0	40	Councillor Training	0	0
0	3,330	Low Carbon Pilot	0	0
287,621	277,270	TOTAL EXPENDITURE	301,503	174,619
	22,612		13,453	

2024/25			2025/26	
Estimate to 31-Mar-25	Actual to 31-Mar-25		Estimate to 31-Mar-26	Actual to 31-Jan-26
336,955	336,955	Balance at 1 April 2025	359,567	359,567
<u>294,792</u>	<u>299,882</u>	Total Income	<u>314,956</u>	<u>296,189</u>
631,747	636,837		674,523	655,756
287,621	277,270	Total Expenditure	301,503	174,619
<u>344,126</u>	<u>359,567</u>	Balance at 31 March 2026	<u>373,020</u>	<u>481,137</u>

Accounts for payment February 2026

D.D	Enreach	Advice Service	*	531.03	
		General Admin	*	<u>177.01</u>	708.04
D.D.	O2 (Sept)	Advice Service	*		62.93
D.D.	Natwest Card (Zoom)	General Admin	*		16.79
D.D.	Avensure	General Admin	*		329.30
D.D	WCBC (Trade waste)	Prince Charles Rd			32.40
8237	Redstick Solutions (training)	Advice Service	*		105.00
8238	WCBC (Ins & Main P/G)	Childrens Services	*		9249.00
8239	WYPP	Childrens Services			18373.00
8240	WCBC (Election)	Election	*		5579.49
8241	Information Commissioner	General Admin			52.00
8242	Nightingale House	S137 Grants			500.00
8243	L Lewis (Sal)				

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed

D.D	WCBC (Rates)	Prince Charles Rd		724.00
D.D	Hafren Dyfrdwy	Prince Charles Rd		42.88
	H.M. Revenue & Customs	Tax NI (Feb)		
	Clwyd Pension Services	Pension contributions (Feb)		

(Any accounts received after the publication of agenda will be reported at the meeting)

*Figs include VAT which is reclaimable