

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on 9th September 2021 at 7pm.

Cllr M. King (Chair) (A/V)

*Cllr M. J. Downward (Vice Chair)

Cllr B. Cameron (A/V)	* Cllr J. Johnson
* Cllr L. C. Crawford	* Cllr S. Jones
* Cllr A. K. Gregory	Cllr C. Lloyd (A/V)
Cllr B. Halley (A/V)	Cllr L. M. Platt (A/V)
* Cllr C. Harper	* Cllr C. Powell
Cllr A. J. Jeorrett (A/V)	Cllr Paul Williams (A/V)
*Absent	

P.Sgt. Kelly Lewis

– North Wales Police

Ms. Jacinta Challinor

- Green Infrastructure Project

Key (A/V) = Audio and visual presence

(A) = Audio presence

53. APOLOGIES

Apologies for absence were received from Cllrs. M. Downward, A. K Gregory, C. Harper, J. Johnson, S. Jones and C. Powell

54. CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the Ordinary meeting held on 8th July 2021 be accepted as a true and accurate record.

Updates & matters arising:

55. HILLCREST SURGERY (PM 9, 25 & 39)

The Clerk reported that he had written to Betsi Cadwalladr University Health Board (BCUHB) and the Community Health Council (CHC) but had still not received a reply although the CHC had written to acknowledge the letter.

The Chair commented that arising from information given to County Councillors, there appeared to be some grounds for an improvement to the services provided.

56. DEFIBRILLATORS (PM11, 27 & 40)

The Clerk reported that the contractual documentation he had received from McColls had been completed and returned. The Assets section at WCBC had not yet given their approval for the Churchill Drive site but the defibrillator jointly funded with Abenbury Community Council to be located at Pentre Gwyn Community Centre was progressing well.

57. FOOTPATH IMPROVEMENT WHITEGATE TO KINGS MILL (PM 10, 26 & 41)

The Local County Councillor reported that there had been a delay in completing the footpath resurfacing. A price had been obtained for lighting and it was estimated that 18 lights were required, ten of which could be solar powered.

A discussion followed on the costs associated with lighting as it was generally felt the community council could not at this time fund in its entirety.

RESOLVED: *The County Councillor contact the appropriate Chief Officer at Wrexham CBC to ascertain if they could part fund the lighting and that the matter be placed on the agenda for the October meeting. It was also suggested that in the interim possible grant funding be explored.*

58. DECLARATIONS OF MEMBERS INTERESTS

There were no declarations of interest declared.

59. POLICE MATTERS

Sgt Lewis referred to the monthly list of activities previously circulated to Members and provided a resume of activities in the community for the past month.

The crime prevention and bike marking day had been successful and it was hoped that this could be repeated nearer Christmas time. She thanked the Community Council for funding items for the day.

It was reported that there had been an increase in anti- social behaviour with some damage taking place. In addition, there had been some arson and theft of a motor vehicle. There was some concern over issues at Crescent Close. Sgt Lewis confirmed that the CCTV camera on the adjacent car park was functioning properly although it did not “pan” automatically and had to be manually maneuvered from the control room.

Sgt Lewis enquired if it was planned to hold a community bonfire this year given the possible implications for increased anti-social behaviour and arson related incidents as the time approaches.

The Chair, as an employee of the organising body explained that as yet, no decision had been made and this would be reliant on securing possible funding/revenue to support the event as well as being satisfied that it would be safe to do so given the Covid situation etc. It was understood that an event at Marchwiel would take place, but it was also noted that Wrexham CBC had decided not to proceed with their annual Christmas lights switch on.

RESOLVED:

That the organising body enquire from Wrexham CBC to ascertain if risk assessments had been carried out for the Christmas Lights activity and concluded that it was unsafe to proceed.

That Sgt Lewis provide further information of the Marchwiel event if available.

Members expressed concern over the amount of general rubbish around the estate which may be gathered up to provide ad hoc bonfires in the community. It was suggested that the Estate Office be contacted to see if they could provide skips in the area prior to Nov 5th to encourage residents to dispose of it safely as well as suggesting to them that refuse bins are safely stored away in advance of the night.

60. GREEN INFRASTRUCTURE PROJECT

The Chair welcomed Ms. Jacinta Challinor to the meeting to give an update on the Green Infrastructure Project.

Members were given a brief summary of the project to date and projections for the next six months. It was hoped that the project contract will be extended beyond that date. Items discussed included:

Wildflower meadows – now coming to the end of their season but have been very well received.

Gwenfro Valley – worked with staff who are now looking after their own area/environment.

Undertaken some “eco warrior” activities with some of the primary schools in the area as well as planting hedging alongside their fence.

Worked with The Venture on environmental management activities and willow work near the perimeter fence.

The resurfacing of the Kings Mill to Pont Wen play area footpath which is nearing completion. Still considering a wildflower meadow and planting fruit trees at the Kings Mill end. Ms. Challinor was asked if she could assist with identifying possible sources of funding to help finance the lighting of this path.

Members were advised that a Celebrate Autumn Day was planned for 18th September between 12 and 4pm on the Queensway meadow. This would include activities such as apple pressing, campfire cooking and photography sessions.

61. MEMBERS REPORTS

Cllr A. Jorrett – Issues with dog fouling. Suggested deferring until October meeting.

Cllr. B. Halley – Concerned about the amount of litter on the streets across the whole community. Also, the practice of full bin bags being left alongside litter bins. It appeared that the street cleaning was not as frequent, and this was having an adverse effect on the area.

RESOLVED:

To contact the Environment Department at Wrexham CBC to express concerns and also to invite an officer to attend the next Community Council meeting in October to discuss the matter.

62. CORRESPONDENCE

(i) Wrexham CBC – Notification of confirmation of public footpath order (Abenbury 20) Thornleigh / Oakhurst, Cefn Road - Noted.

(ii) Wrexham CBC – applications for grant of premises licenses at Maxim M&G, 1 Mazda House, Market Street and Heart Rock, 29 Eagles Meadow, Wrexham. – Noted

(iii) F. Jones Food Service (competition details) - Noted

63. SERVICE LEVEL AGREEMENT – WREXHAM PLAY & YOUTH TEAM

The Clerk reported that he had received notification from Wrexham CBC Play & Youth Team that the sessions on a Wednesday throughout the summer holiday period was now to be funded via Wrexham Youth and Play Partnership as they had attracted additional funding. **RESOLVED:** *To note the information and arranged a joint meeting with Wrexham CBC, WYPP and community council representatives in the future.*

64.. PLAYGROUND REPAIRS

The Clerk presented a report on the costs associated with repair and maintenance for the play areas from April 2021 to date. It was reported that work was considered necessary to the surfacing at Pont Wen play area amounting to a cost of £5825. If agreed, this would take the total for the financial year to date to £9960 against a budget figure for the year of £1030. Members were concerned over the increasing costs but felt there was little alternative other than to close the play area down. **RESOLVED:**

(i) That the work be carried out and funded from the Environment & Amenity reserve.

(ii) To ask Wrexham CBC if, when annual surveys are being undertaken, early identification of problems could be highlighted.

65. LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW

It was reported that Welsh Government had accepted the review findings of the Local Government Boundary Commission regarding size of wards and representation at County Council level but made minor changes to the names of three wards.

The proposals put forward for Caia Park Wards were accepted without amendment. This results in Abenbury Fields transferring from Abenbury to the Whitegate ward and subsequent consequential adjustments to the Smithfield and Wynnstay wards. This will also result in an additional community councillor for the Wynnstay ward.

The move will result in the Caia property base increasing by approximately 200 properties. It was not clear when the council tax funding would be adjusted to reflect the change.

Members noted the update.

66. NEW MEETING REQUIREMENTS

In accordance with guidance issued following the enactment of the Local Government & Elections (Wales) Act 2021, community councils are required to hold their meetings remotely or in person but with the option of attending remotely. It is not permissible to hold meetings exclusively in person as has been the practice pre Covid 19.

Managing a meeting with some members present but others attending via remote means will have its challenges and will require additional I.T. facilities which many community councils are exploring.

In addition, the Act also states that the summons to attend meetings should be sent to members by electronic means rather than in writing. Should members receive a hard copy it has to be requested in writing from the Clerk.

RESOLVED: *To continue to meet remotely until alternative arrangements can be made and then review the situation.*

67. PLANNING APPLICATIONS

Applications previously reported to Members during the month were recorded for information as if they had been left until the meeting the consultation period would have expired. No objections had been received from Members to the following:

- (i) **P/2021/0761 80 Trevenna Way, Wrexham**
Single storey side extension
- (ii) **P/2021/0783 Land south west of 41 Bala Road, Wrexham**
Proposed off street parking

The following applications were considered. **RESOLVED:** *No objections.*

- (iii) **P/2021/0816 1 Churchill Drive, Wrexham**
Advertisement consent for hanging sign (in retrospect)

(Received after publishing the agenda)

- (iv) **P/2021/0864 129 Kingsmill Road, Wrexham**
Two storey rear extension and change of use from C3 (dwelling house) to C2 (residential institution) with 4 rooms of supported living accommodation.

68. FINANCIAL MONITORING

The Financial Statements for periods ending 31st July and 31st August 2021 was submitted.

RESOLVED: That the financial statements for the periods be received and adopted.

69. ACCOUNTS FOR PAYMENT

(i) **RESOLVED:** To note the accounts paid in August (for information)

D.D.	Pace Telecom	Advice Service	* 425.47	
		General Admin	* <u>283.63</u>	709.10
D.D.	SSE Elect	Prince Charles Road	*	12.77
D.D.	O2	Advice Service	* 44.44	
		Community Agent	* <u>22.21</u>	66.65
D.D.	O2	Advice Service	* 8.80	
		Community Agent	* 4.40	13.20
7655	Mencap Cymru	Donation		50.00
7656	Hope House	Donation		200.00

D.D.	Wrexham CBC (Rates)	Prince Charles Road		527.00
D.D.	Natwest card (Zoom)	General Admin	*	14.39
7657	Wrexham CBC	Play area repairs	*	2401.36
7658	Advice UK	Advice Service	*	2106.00
7659	Inst of Money Advisers	Advice Service	*	128.00
7660	Besthost	General Admin		10.50
7661	Vision ICT	General Admin	*	807.00
7662	Graphic Office Systems	General Admin	* 21.22	
		CAS	* <u>21.23</u>	42.45
D.D.	SSE (GAS)	Prince Charles Road	*	212.22
D.D.	SSE (Elect) (x2)	Prince Charles Road	*	111.33
D.D.	Siemens	General Admin	*	84.00
D.D.	Hafren Dyfrdwy	Prince Charles Road		6.61
7667	N.W.Police grant	s.137 Donations	*	591.72

7663	K. Davies (Expenses)	Community Agent		
7664	J. Clays (Expenses)	Advice Service		
	H.M. Revenue & Customs	Tax NI (Aug)		
	Clwyd Pension Services	Pension contributions (Aug)		

(ii) **RESOLVED:** That the accounts for payment in September 2021 be approved:

D.D.	Pace Telecom	Advice Service	* 382.75	
		General Admin	* <u>354.59</u>	637.34

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed)

D.D.	Wrexham CBC (Rates)	Prince Charles Road		527.00
D.D.	Natwest card (Zoom)	General Admin	*	14.39
7668	Topwood	Advice Service	*	72.00
7669	J. W. Hinds	Prince Charles Road		325.00
D.D.	Hafren Dyfrdwy	Prince Charles Road		6.61
	Petty cash	Advice Service	40.00	
		General Admin	<u>40.00</u>	80.00
D.D.	PHS (Duty of care)	Prince Charles Road	*	72.00
	PHS (sanitary disposal)	Prince Charles Road	*	243.86
D.D.				
	H.M. Revenue & Customs	Tax NI (Sept)		
	Clwyd Pension Services	Pension contributions (Sept)		

*Figs include VAT which is reclaimable