

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on
19th May 2022

Cllr M. King (Chair) (A/V)
Cllr Pat Williams (Vice Chair) (A/V)

Cllr B. Cameron (A/V)
Cllr S. Edwards (A/V)
Cllr A. K. Gregory (A/V)
Cllr B. Halley (A)
Cllr C. Harper (A/V)
Cllr C. Lloyd (A/V)

Cllr P. Owen (A/V)
Cllr L. Platt
Cllr B. Pritchard (A/V)
Cllr L. M. Platt (A/V)
Cllr D. Richardson (A/V)
Cllr Paul Williams (A/V)
Cllr A. Wright (A/V)

Also present:

PCSO Charlotte Kenney

North Wales Police

Key (A/V) = Audio and visual presence
(A) = Audio presence

6. APOLOGIES

All Members were present

7. CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the Ordinary meeting held on 14th April 2022 be accepted as a true and accurate record.

Updates & matters arising:

8. GRASS CUTTING RIVER GWENFRO (PM77, 89, 102, 117, 131 &146)

Cllr Harper gave an update on progress and advised that the new service level agreement agreed by Environment & Housing Departments Wrexham CBC included provision for three cuts per annum.

It was disappointing that the cut promised in February had not taken place and the Council's ecologist was insistent that no cutting should take place before July. Wrexham Council are intending to inform residents of the situation.

Members expressed their concern and frustration over the matter and agreed to monitor the situation.

9. COMMUNITY COUNCIL ELECTIONS (PM149)

The Clerk updated those present following the elections and reminded Members to complete an expenses declaration as required by the Electoral Commission. An email had been sent to Members giving an appropriate link to enable the downloading of the forms alternatively, the Clerk could supply them on request.

Forms are required to be returned to the Electoral Office at Wrexham CBC.

10. DECLARATION OF MEMBER'S INTERESTS

The following interests were declared:

Cllr Pat Williams – Agenda item 10 (iii) Request for financial assistance
Personal and prejudicial – member/official of the applying body

Cllr C. Lloyd - Agenda item 10 (iii) Request for financial assistance
Personal and prejudicial – member of the applying body

Cllr B. Halley - Agenda item 10 (iii) Request for financial assistance
Personal and prejudicial – close relationship with the applying body.

11. POLICE MATTERS

The Chair welcomed PCSO Charlotte Kinney to the meeting who conveyed apologies for Sgt Kelly Lewis.

The PCSO outlined some of the events and activities that had taken place recently in an attempt to minimise anti-social behaviour. It was hoped to increase activities such as the bike marking which was popular. A general discussion took place on current issues and the Police were in the process of continuing to gather intelligence.

Members raised the following ongoing concerns:

- (i) Public congregating and drinking alcohol on a regular basis on the steps leading from Crescent Road to Colwyn Road. PCSO Kinney offered to undertake additional patrol in the area and report back on any enforcement action taken to the next meeting.
- (ii) Alleged drug dealing in the area of Smithfield Court and Oxford Street.
- (iii) Stats acquired from the nation police statistics. Concern expressed over the categories and number of offences which require explanation. It was agreed to ask Sgt Lewis to give a full explanation at the next meeting.

12. MEMBERS REPORTS

- (i) Cllr Paul Williams: Request from the residents of Pont Wen to have a CCTV camera installed. Advised to progress with the Community Safety at Wrexham CBC as Local County Member.
Queried the removal of the safety barrier adjacent to Pont Wen on the boundary of Whitegate Road. Clerk to enquire why it was removed.
- (ii) Cllr D. Richardson:
Concerns expressed by residents over the proposal to locate a site hut at Bala Road to facilitate housing refurbishments. The County Councillor explained the position and advised that it was not going to be there for 3 or 4 years and that residents had been contacted by Wrexham CBC Estate Office and the contractors.
- (iii) Cllr B. Pritchard referred to the pre planning application consultation for land off Cefn Road. Agreed to put this on the agenda for next month.

13. TO APPROVE ANNUAL RETURN, ACCOUNTS AND SUPPORTING INFORMATION FOR FINANCIAL YEAR 2021-22

The Clerk reported that the internal audit had taken place and accordingly, the Annual Return had been endorsed by the Internal Auditor. The Annual Return was now presented for signature by the Chair and Clerk before it is sent to the External Auditor.

In addition, the annual accounts, variation analysis, level of reserves and risk assessment were also presented for approval.

- Resolved:**
- (i) *That the Annual Return for 2021/22 be signed as a true reflection of the accounts submitted.*
 - (ii) *That the prepared annual accounts, risk assessment variation analysis, reserves and supporting statements be accepted and adopted.*

The Clerk also advised that the Annual Return for 2020-21 had been received from external audit on 17th May 2022 which was an unqualified audit with no issues to draw to the Council's attention

The Clerk was thanked for preparing the documents.

14. TO RECEIVE THE INTERNAL AUDIT REPORT FOR FINANCIAL YEAR 2021-22 AND TO APPOINT INTERNAL ADUTITORS FOR 2022-23

The Clerk presented the findings of the internal audit for Financial Year 2021-22 with two items to be brought to Member's attention.

- i. The format for the Asset Register in relation to assets purchased in year. These were listed at the end of the register although the totals on the Asset Register at Annual Return were correct and balanced.
- ii. The reference numbers of three cheques were stated in the cash book incorrectly (listed at 71-- rather than 77--)

The Clerk asked Members to formally consider the appointment of internal auditors for Financial Year 2022/23.

RESOLVED: *That*

- (i) *the Council accept the findings of the Audit report*
- (ii) *the Council appoint Messrs J.D.H. Business Services. Carreg Llwyd, Cefn Bychan Road, Pantymwyn, Flintshire as internal auditors for 2022/23.*

15. TO CONSIDER THE RECOMMENDATIONS OF THE INDEPENDENT REMUNERATION PANEL FOR WALES

The Clerk presented a report to Members extracted from the IRP final report. He advised that Caia Park fell within Group 2 for payments. Some of the determinations are mandatory and others discretionary.

RESOLVED:

- (i) *To note the mandatory determinations.*
- (ii) *To adopt determinations 46, (travel) 47 & 48 (duties away from home) subject to prior authorisation by the Council*
- (iii) *Not to adopt determination 49 (attendance allowance) 50 (additional payment to Mayor or Chair) or 51 (additional payment to Deputy Mayor or Deputy Chair)*

16. PLANNING APPLICATIONS

RESOLVED: *There were no objections to the following application*

- (i) **P/2022/0372 29 Rivulet Road, Wrexham**
Variation of condition 2 of CB00544 to allow the separation on the extension to additional business.

17. REQUESTS FOR FINANCIAL ASSISTANCE

- (i) Teenage Cancer Trust Defer until later in Financial Year
- (ii) Wrexham Sounds Seek additional information

RESOLVED: That the Council, in accordance with its powers under S137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

(Interest were declared as recorded under Minute 10)

- (iii) Pentre Gwyn Older People's Group (Jubilee celebrations) £1000
- (iv) Caia Park Environmental Group (Gardening Competition) £610

18. FINANCIAL MONITORING

The Financial Statement for period ending 30th April 2022 was submitted.

RESOLVED: That the financial statements for the period be received and adopted.

19. ACCOUNTS FOR PAYMENT

RESOLVED: That the accounts for payment in May 2022 be paid

D.D.	Pace Telecom	Advice Service	* 445.68	
		General Admin	* <u>297.11</u>	742.79
D.D.	O2	Advice Service	* 42.88	
		Comm Agent	* 21.44	64.32
D.D.	SSE (Elect)	Prince Charles Rd	*	78.19
7747	Besthost	General Admin		24.00
7747	Besthost	General Admin		10.50
D.D.	SSE (Gas)	Prince Charles Rd	*	854.56 (Revised)
D.D.	Natwest Card fee	General Admin		35.00
	Natwest Card Zoom	General Admin	*	14.39

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed)

D.D.	Wrexham CBC (Rates)	Prince Charles Rd		527.00
7750	JDH Business Services	General Admin	*	540.00
7751	Graphic Office Systems	Advice Service	* 43.31	
		General Admin	* <u>43.31</u>	86.62
7752	Vision ICT (SSL Cert)	General Admin	*	60.00
D.D.	Siemens Financial Services	General Admin	*	80.00
7753	Bates Office Services	General Admin	* 153.52	
		Advice Service	* <u>57.02</u>	210.54
D.D.	Hafren Dyfrdwy	Prince Charles Road		36.31
	H.M. Revenue & Customs	Tax NI (May)		
	Clwyd Pension Services	Pension contributions (May)		

(Reported at meeting)			
7754	Wrexham CBC	Children's services	2425.00 (Sch crossing patrols)
7755	CPAG	Advice Service	212.14
	CASH	Advice Service/Admin	80.00 (Postage)
D.D.	SSE (Elect)	Prince Charles Rd *	56.89
(Agreed at meeting)			
	Pentre Gwyn Older People's Group Donation		1000.00
	Caia Park Environmental Group Donation		610.00

*Figs include VAT which is reclaimable

19. CONFIDENTIAL ITEM

The Clerk presented a report which was not for publication as it contained exempt information.

RESOLVED: *That matter be consider by the Chair, Vice Chair and Clerk a*