

Minutes of the Annual Meeting of Caia Park Community Council held remotely via Zoom on  
15<sup>th</sup> May 2025

Cllr B. Cameron (A/V)	Cllr C. Lloyd (A/V)
Cllr S. Edwards (A)	Cllr L. Mort (A/V)
* Cllr L. Fellows	Cllr D. Murray (A/V)
Cllr M. Harrison (A/V)	Cllr L. Platt (A)
* Cllr J. Jolley	Cllr D. Richardson A/V)
Cllr M. King (A/V)	Cllr P Williams (A)

\*Absent

Key (A/V) = Audio and visual presence  
(A) = Audio presence

**1. ELECTION OF CHAIR 2025/26**

The retiring Chairman invited nominations for the position of Chairman for the ensuing municipal year.

It was **RESOLVED:** *that Cllr Malcolm King be elected Chairman of the Council for the municipal year 2025/26*

(Cllr M. C. King in the chair)

Cllr King thanked members for their support.

**2. APOLOGIES**

Apologies were received from Cllr J. Jolley.

**3. ELECTION OF VICE-CHAIRMAN 2025/26**

It was **RESOLVED:** *that Cllr Brian Cameron be elected Vice Chair for 2025/26.*

**4. DATES & TIMES OF MEETING 2025/26**

**RESOLVED:** *That the normal monthly meetings of the Community Council be held on the second Thursday of the month, apart from June when the meeting would be held on 19<sup>th</sup> June Meetings would commence at 6.30pm whether held remotely or attended in person at the Community Council Offices.*

The Chairman suggested introducing timed agenda items to ensure that meetings did not overrun.

**RESOLVED:** *That timed agenda items would be introduced*

Cllr S. Edwards told Members that he had received a message from a community member saying that they had asked for the details to join tonight's meeting. The Clerk had received an email at 6.20pm from [upthepark<upthepark@proton.me](mailto:upthepark@proton.me) asking: "How do I attend the community council meeting tonight? She had asked who he was due to the unusual email address, and received a reply at 18.52 pm saying: "I'd rather keep my name out of it". The meeting had started and the details had not been sent as it was not clear if the email was from a genuine person. Cllr Edwards said that the email address he was referring to was: [junk\\_junkk@yahoo.co.uk](mailto:junk_junkk@yahoo.co.uk). The Clerk had not received an email from this address.

A discussion took place as to whether people requesting to join the meeting via Zoom should identify themselves.

**RESOLVED:** *That the Clerk would contact One Voice Wales for advice*

**5. ATTENDANCE RECORD**

**RESOLVED:** *That the record of Members' attendance during municipal year 2024/25 be received for information*

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on  
15<sup>th</sup> May 2025

Cllr M. King (Chair) (A/V)

Cllr B. Cameron (A/V)

Cllr S. Edwards (A)

Cllr L. Fellows (A/V) (7.45pm)

Cllr M. Harrison (A/V)

\*Cllr J. Jolley

Cllr C. Lloyd (A/V)

Cllr L. Mort (A/V)

Cllr D. Murray (A/V)

Cllr L. Platt (A)

Cllr D. Richardson (A/V)

Cllr P. Williams (A)

\* Absent

Key (A/V) = Audio and visual presence

(A) = Audio presence

**6. APOLOGIES**

There were apologies for absence from Cllr J. Jolley.

**7. MINUTES**

**RESOLVED:** That the minutes of the Ordinary Meeting held on 10<sup>th</sup> April 2025 be accepted as a true and accurate record subject to the following amendments:

**Minutes 156:** Cllr S. Edwards said that 'Caia Park Together' was not opaque and the selection of people to attend was not fair or transparent.

**Minute 158:** Cllr S. Edwards voiced his concern that the VE grant application had been submitted the same day that it was discussed but that the issue of the meeting recording of October 2024 would again not be discussed. Cllr King said that he thought the VE grant application needed to be discussed urgently.

**Update:** None

**8. DECLARATION OF MEMBER'S INTERESTS**

None

**9. POLICE MATTERS**

The Clerk had provided the latest crime statistics held on the Police UK website which were for February 2025 and this was discussed.

**10. MEMBERS REPORTS**

Cllr B. Cameron reported that he had attended the VE commemorations in the City and they had been well attended. With regards to the parking issues at Pentre Gwyn, he together with the Police, and WCBC's Housing and Environment departments had been dealing with the problems and the situation was much improved.

Cllr B. Cameron also reported that he had been asked if it was possible to have a play area near the Love Tunnel on Queensway field and requested this was discussed at a future meeting.

Cllr P. Williams reported that the Older Peoples VE party at Pentre Gwyn had been a great success with over 80 residents enjoying the event. She thanked Cllr D. Richardson and Gary Brown for their assistance with the provision and setting up of extra tables. She also thanked the Community Council for providing a grant to the Group so that the event could be held for older residents.

The Community Council thanked Cllr P. Williams and Cllr C. Lloyd for organizing the party and Cllr D. Richardson and Gary Brown for their assistance.

Cllr S. Edwards reported that he had received comments from 2 residents that “It’s time that face to face public meetings were taking place again” and “Can it not be discussed in the next meeting re Tech side the partnership have full set up there I agree with Paul not a fan of zoom to many technical issues”.

**11. CORRESPONDENCE**

(i) Email from WCBC - Bala Road Play Area - Multi-Unit wire-rope Bridge damaged and in need of replacement.

**RESOLVED:** *That the Clerk arranges for the item to be repaired*

**12. PROPOSALS WITH REGARD TO PUBLISHING MEETING NOTICES, AGENDA, DOCUMENTS AND ZOOM LINKS. TO DISCUSS MEETING RECORDINGS AND THEIR AVAILABILITY**

Cllr S. Edwards said that the first part of his proposal had been mostly dealt with already in that he thought that it was agreed that notices and agenda should go on the Council website. He said it was about actively making the Zoom link available on the website so that people did not have to ask for it. There had been an earlier discussion where some members had wanted people to identify themselves so it was decided that advice would be sought from One Voice Wales before a decision was made.

The second part of his proposal related to the October 2024 meeting recording and that he did not know why it had not be provided. The Clerk stated that the reason was the time available and time sensitive and statutory priorities. Cllr S. Edwards said that as the decision had been made by the Council it should be a priority. He and Cllr J. Jolley had volunteered to assist with the task.

**RESOLVED:** *That Cllr S. Edwards and Cllr J. Jolley discuss with the Clerk visiting the offices to assist with uploading the meeting recording to YouTube*

**13. PROPOSAL TO ADD ADULT GYM EQUIPMENT TO THE WHITEGATE PLAY AREAS**

**RESOLVED:** *To defer this item until the next meeting as Cllr. Jolley was not present.*

**14. PLANNING APPLICATIONS**

(i) **P/2025/0343** – 12-15 St Georges Crescent, Wrexham, LL13 8DA - Change of use from Class A1 (Shop) to class A3 (Restaurant) and A5 (Take-away) and alterations to front elevation

(ii) **Pre-Planning Consultation Request** – Proposed Upgrade to existing base station installation at: CS12778421 Montgomery Road SW, Adj to Queensway, Wrexham LL13 8SP (NGR: E: 334402, N: 350176)

**RESOLVED:** *There were no objections to the applications*

**15. REQUEST FOR FINANCIAL ASSISTANCE**

(i) Avant Theatre CIC

**RESOLVED:** *To defer the application until further information was received.*

**RESOLVED:** *That the Council, in accordance with its powers under S137 and S139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:*

(ii) Wrexham Allotment and Leisure Gardeners’ Association - £100

**16. FINANCIAL MONITORING**

The Financial Statement for the period ending 31<sup>st</sup> March 2025 was submitted.

**RESOLVED:** *That the financial statements for the period be received and adopted*

## 17. ACCOUNTS FOR PAYMENT

**RESOLVED:** *That the accounts for payment in May 2025 be paid:*

### Accounts for payment May 2025

D.D	Enreach	Advice Service	*	520.58	
		General Admin	*	<u>173.53</u>	694.10
D.D.	O2	Advice Service	*	40.51	
		Comm Agent	*	<u>20.26</u>	60.77
D.D.	Natwest Card (Zoom)	General Admin	*		15.59
D.D	Avensure	General Admin	*		329.30
8156	WCBC (Sch crossing)	Children's Services			2970.00
8157	CPAG (Handbooks)	Advice Service			492.99
8158	K Davies (printing/paper)	Comm Agent	*		15.90
8159	Vision ICT	General Admin	*		210.00
8160	WCBC (Replace swing)	Children's Services	*		62.69
8163	Besthost	General Admin			6.00
8164	Pentre Gwyn Older Persons	s137 grant			500.00
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D.D	WCBC (Rates)	Prince Charles Rd			726.00
D.D	Hafren Dyfrdwy	Prince Charles Rd			40.52
	H.M. Revenue & Customs	Tax NI (Apr)			
	Clwyd Pension Services	Pension (Apr)			

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed  
(Any accounts received after the publication of agenda will be reported at the meeting)

\*Figs include VAT which is reclaimable

## 18. EXCLUSION OF PRESS AND PUBLIC

**RESOLVED:** *To exclude members of the press and public due to consideration of confidential information contained with the next item of business.*

## PART 2

## 19. STAFFING MATTERS

The Clerk and Chairman updated Members on employment and staffing matters and these were discussed. The Community Agent had now left her post. Unfortunately in the last 10 days two staff members had taken sick leave. The new Advice Worker had started work on 6<sup>th</sup> May and was doing exceptionally well, and the Administrative Assistant post could now be advertised.