

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on
31st July 2025

Cllr M. King (Chair) (A/V)

Cllr B. Cameron (A/V)	Cllr L. Mort (A)
Cllr S. Edwards (A/V)	* Cllr D. Murray
Cllr L. Fellows (A/V)	Cllr L. Platt (A)
Cllr M. Harrison (A/V)	* Cllr D. Richardson
*Cllr J. Jolley	Cllr P. Williams (A)
Cllr C. Lloyd (A/V)	

* Absent

Key (A/V) = Audio and visual presence
(A) = Audio presence

Others present: 5 members of the public

36. The Clerk informed members that 2 people were in the waiting room but had not requested the Zoom details for joining the meeting. Council had previously agreed that the Zoom details for joining meetings would be provided by the Clerk on request by members of the public. All such requests to the Clerk had been met. Cllr S. Edwards objected to people not being allowed into the meeting.

37. **APOLOGIES**

There were apologies for absence from Cllr J. Jolley, Cllr D. Murray and Cllr D. Richardson

38. **DECLARATION OF MEMBER'S INTERESTS**

None

39. **FINANCIAL MONITORING**

The Financial Statement for the period ending 30th June 2025 was submitted.

RESOLVED: *That the financial statements for the period be received and adopted*

40. **ACCOUNTS FOR PAYMENT**

RESOLVED: *That the accounts for payment in July 2025 be paid:*

Accounts for payment July 2025

D.D	Enreach	Advice Service	*	517.01	
		General Admin	*	<u>172.33</u>	689.34
D.D.	O2	Advice Service	*		63.41
D.D.	Natwest Card (Zoom)	General Admin	*		15.59
D.D	Avensure	General Admin	*		329.30
8176	B Tudor (Sal)	Advice Service			
8177	J Clays (Sal)	Advice Service			
8178	B Tudor (Sal)	Advice Service			
8179	K Lucas (Sal)	Advice Service			
8182	Topwood	Advice Service	*		54.00
8183	Vision ICT	General Admin	*		60.00

D.D	WCBC (Rates)	Prince Charles Rd	724.00
D.D	Hafren Dyfrdwy	Prince Charles Rd	40.52

H.M. R.C	Tax NI (June)
Clwyd Pension Services	Pension (June)

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or have been previously agreed
(Any accounts received after the publication of agenda will be reported at the meeting)

*Figs include VAT which is reclaimable

41. FORMATION OF A STAFFING AND HR COMMITTEE AND TO SEEK NOMINATIONS OF 3 ELECTED MEMBERS AND MEMBERSHIP APPROVAL BY THE COUNCIL

RESOLVED: *To defer a decision on this for members to consider the proposed terms of reference*

42. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: *To exclude members of the press and public due to consideration of confidential information contained with the next items of business.*

PART 2

43. STAFFING MATTERS

The Clerk and Chairman updated Members on employment and staffing matters and these were discussed.

44. APPROVAL TO INCREASE THE STAFFING AND HR SERVICE BUDGET

The Clerk proposed increasing the budget to pay for, if necessary, professional assistance with regards to specific staffing procedures. This was discussed at length.

RESOLVED: *That the staffing and HR budget is increased by £4000 to obtain professional assistance if necessary*

45. PRESS STATEMENT: TO SEEK APPROVAL TO RELEASE A PRESS STATEMENT AND FORMALLY CORRECT THE RECORD

RESOLVED: *That this item is deferred to the next meeting in September or an Extraordinary meeting is held in August if Members are available.*