

Minutes of the Extraordinary Meeting of Caia Park Community Council held remotely via
Zoom on 6th May 2026

Cllr M. King (Chair) (MK)

Cllr B. Cameron (BC)	Cllr M. Peters (MP)
Cllr S. Edwards (SE)	* Cllr L. Platt
Cllr L. Fellows (LF)	* Cllr C. Ridgeway
Cllr F. Hardman (FH)	Cllr D. Williams (DW)
Cllr J Jolley (JJ)	Cllr G. Williams (GW)
* Cllr C. Lloyd	Cllr P. Williams (PW)
Cllr L. Mort (LM)	
* Absent	

Key: (A/V) = Audio and visual presence
(A) = Audio presence

Also present: Shaun Jones, Locum Clerk

147. APOLOGIES

Cllrs Platt & Lloyd.

148. AGREEMENT TO THE APPOINTMENT OF A LOCUM COMMUNITY CLERK

MK outlined with the Clerk Andrea Evans unfortunately on sick leave (sending our wishes for a speedy return to good health) and after consultation with Katherine Brown of One Voice Wales contact was made with a Locum Clerk Mr Shaun Jones. He was requested to assist with the administration of this Extra Ordinary Meeting as there are timelines to meet. The £35 hourly rate quoted is within the normal range for this service.

RESOLVED to appoint, proposed BC, seconded LF carried unanimously.

149. DECLARATION OF MEMBER'S INTERESTS

Cllrs King and Fellows declare a prejudicial interest when the Pride in Place grant for the trees at The Venture is discussed and will move to the Waiting Room.

150. REQUEST FOR FINANCIAL ASSISTANCE

FC Queens Park have submitted a completed Community Grant application and MK provided members with a summary, the senior team being now eligible for promotion a condition is that Home and Away team dugouts are in place at their ground – Queensway Stadium. The amount requested is £4,960.00 for wheeled units that can be securely stored on non-match days. A written quote and a bank statement were submitted. MK went on to explain that the amount to be awarded would require the suspension of Standing Orders to be included in the resolution.

RESOLVED with Standing Orders suspended to make an award of £4,960.00, proposed BC, seconded PW carried unanimously. Also agreed for SJ to notify the FC Queens Park secretary by email immediately after the meeting closes to meet a midnight deadline – one of the main reasons for calling this Extra Ordinary meeting.

151. PRIDE IN PLACE IMPACT FUNDING PROJECTS

SJ offered to outline how the Pride in Place Impact fund administration will help secure the funding for the following project ideas. CPCC have an allocation of £44,117.65.

(i) Adult Gym equipment to the Whitegate Play Area – SJ outlined the one quotation, that has been received, it includes the following elements – an arm bike, Steps x 3, a Combi 4 Combi 4 Street Workout unit and a leg lift/pull up. The cost of £20,000 plus VAT includes all ground-works and installation too. As the equipment will be under CPCC ownership the VAT amount charged can be reclaimed the net figure of £20,000 would be deducted from the allocation. It is expected more quotes will be needed to set against this first one received. SE made the suggestion that WCBC Play Team are informed of this improvement at Whitegate Play Area – SJ thought CPCC staff members have regular contact and they will certainly do this.

Cllr Gareth Williams joined 18:57hrs.

(ii) Pollarding of trees at The Venture. MK and LF moved into the Waiting Room. A programme of tree works has been identified. Some 11 trees in all, and the quotation received in £6,890 net, this invoice may also have VAT added. Whether this can be reclaimed by CPCC does need to be looked into – the asset being improved is not one owned by them. Either way SJ believes the grant application will likely cover the net or gross amount. From a safety viewpoint members present agreed this work is very much of benefit to the community.

Working with WCBC officers it will be confirmed that none of the trees are subject to any Tree Preservation Order (TPO) or in a designated Conservation Area. Also the best time to undertake the work, likely in the Autumn, will be checked. MK and LF rejoined.

(iii) Installation of railings (approx. adult waist high) to completely (currently partial coverage) surround the Children's football pitches at The Dunks originally suggested by FC Queens Park. This improvement is one that CPCC believes the Pride in Place Impact fund could support. The suggestion is that the materials are purchased and volunteer labour will be provided to install. The estimate is £4,550.87. This is a measure that will hopefully prevent damage to the playing surface and games won't need to be moved to alternative venues.

(iv) Knee high railings. MK introduced a wish to further protect the wider green spaces with railings to prevent damage to grassed areas by motor bikes and e-scooters. This includes The Dunks which an estimate to provide around 20 metres of these railings for £13,320 has been received today. Other funding sources can also provide more coverage as it has already been demonstrated around The Venture/Garner Rd and around St Giles Crescent that it works. BC asked if the amount available from the Pride in Place Impact fund allocation covers all four suggestions discussed. SJ explained that the four total £44,761 net and VAT treatment will be checked. SJ is comfortable that the improvements at Whitegate Play Area will allow VAT to be reclaimed. Discussions with the grant administrators at WCBC will be ongoing and CPCC fully informed in case some shortfall is likely to materialise and then CPCC would potentially bridge - around £5,000 from their own resources. SE raised the matter of community support for the projects. MK agreed this is a condition of the scheme funding and will need to be demonstrated. SJ suggested members can decide that the elements discussed should be included in the round as an application for Pride in Place Impact grant funding. MK asked of SJ on whether he should participate in the vote. SJ advised, taking a level headed/common sense approach, his belief that no breach of Code of Conduct would be upheld. MK thanked him for this advice. BC proposed and DW seconded that an application for Pride in Place Impact grant funding should be made, including all four elements discussed.

RESOLVED – carried unanimous in favour.

Meeting closed 8pm

